



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES  
SYDNEY

**2024 PRESIDENTIAL AWARDS FOR FILIPINO INDIVIDUALS AND  
ORGANIZATIONS OVERSEAS (PAFIOO)**

The Philippine Consulate General wishes to inform that the Commission on Filipinos Overseas (CFO) has formally launched the 2024 Presidential Awards for Filipino Individuals and Organizations Overseas.

**Call for nominations for the 2024 PAFIOO commenced on 18 December 2023 and will run until 30 May 2024.** The launch date coincides with the National Forum on Migration as part of the country's celebration of the Month Overseas Filipinos.

The PAFIOO, institutionalized through Executive Order No. 498, s. 1991, is a biennial award conferred by the President of the Republic on outstanding overseas Filipino and foreign individuals and organizations which aims to recognize their exceptional achievements, humanitarian and philanthropic efforts, and significant contributions to Philippine development and advancing the interests of the Filipino Diaspora.

From 1991 to 2022, the PAFIOO has been conferred by six (6) Presidents to a total of 541 individuals and organizations based in 55 countries and territories.

The PAFIOO has four (4) award categories as follows:

1. **Lingkod sa Kapwa (LINKAPIL) Award** – conferred on overseas Filipino individuals or organizations for their significant contributions to the development of a particular sector/local community in the Philippines.
2. **Banaag Award** – This award is conferred on overseas Filipino individuals or organizations for their significant contributions in the host country that have benefited and advanced the cause and interest of the Filipino diaspora/overseas Filipino community.
3. **Pamana ng Pilipino Award** – conferred on overseas Filipino individuals who, in exemplifying the talent and industry of the Filipino, have brought the country honor and recognition through excellence and distinction in the pursuit of their work or profession.
4. **Kaanib ng Bayan Award** – conferred only for foreign individuals (natural-born) or foreign organizations for their significant contributions to Philippine

development or a particular sector/local community in the country and for advancing the cause of the Filipino diaspora/overseas Filipino community.

All nominations shall be coursed through the Embassy of the Philippines or the Philippine Consulate General, which has jurisdiction over the place of residence, work, or operations of the individual or organization nominee for review and endorsement. Original copy of the duly endorsed nominations and supporting documents must be submitted not later than 30 May 2024 (Philippine time) to:

**PAFIOO SECRETARIAT**  
**c/o: Policy, Planning, and Research Division**  
**COMMISSION ON FILIPINOS OVERSEAS**  
21st Floor The Upper Class Tower, Quezon Avenue corner Scout Reyes  
Street, Diliman, Quezon City, 1103 Metro Manila, Philippines

More information on the PAFIOO may be viewed through <https://presidentialawards.cfo.gov.ph/index.php/2023/12/19/call-for-nominations-for-the-2024-presidential-awards-for-filipino-individuals-and-organizations-overseas-filipinos/>

The Awards Secretariat may also be reached through the following:

Email address: [pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph)

Facebook: <https://www.facebook.com/qawadpanqulo/>

Website: <https://presidentialawards.cfo.gov.ph/>

END



GAWAD NG PANGULO

# GUIDELINES FOR THE 2024 PRESIDENTIAL AWARDS FOR FILIPINO INDIVIDUALS AND ORGANIZATIONS OVERSEAS

**As of December 2023**



Office of the President of the Philippines  
COMMISSION ON FILIPINOS OVERSEAS

<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
<b>1. Description of the Awards</b>	<b>3</b>
<b>2. Award Categories</b>	<b>3</b>
<b>3. Eligibility</b>	<b>5</b>
<b>4. Qualifications and Bases for the Awards</b>	<b>8</b>
<b>5. Nomination Process</b>	<b>10</b>
<b>6. Derogatory Information and Intellectual Property</b>	<b>14</b>
<b>7. Submission of Nomination</b>	<b>15</b>
<b>8. Selection Process</b>	<b>17</b>
<b>9. Conferment of the Awards</b>	<b>23</b>
<b>10. Incentives</b>	<b>23</b>
<b>11. Contact Information of the Awards Secretariat</b>	<b>24</b>
<b>12. Relevant Annexes</b>	<b>25</b>
- Summary List of Requirements for the 2024 PAFIOO Nomination	<b>Annex 1</b>
- Step-by-Step Guide for Completing the Nomination Form – For Individual Nominee	<b>Annex 2A</b>
- Step-by-Step Guide for Completing the Nomination Form – For Organization Nominee	<b>Annex 2B</b>
- Nomination Form – For Individual Nominee	<b>Annex 3A</b>
- Nomination Form – For Organization Nominee	<b>Annex 3B</b>
- Endorsement Form	<b>Annex 4</b>
- Certificate of No Derogatory Records (Samples)	<b>Annex 5</b>
- Board Resolution (Samples)	<b>Annex 6</b>
- Timeline of Activities of the 2024 PAFIOO	<b>Annex 7</b>



# GUIDELINES FOR THE 2024 PRESIDENTIAL AWARDS FOR FILIPINO INDIVIDUALS AND ORGANIZATIONS OVERSEAS


## 1. DESCRIPTION OF THE AWARDS




The Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO) was created through Executive Order No. 498, signed by former President Corazon C. Aquino on 19 December 1991. This award system serves as a continuing manifestation of the government's recognition of the immense contributions of overseas Filipinos and other individuals and organizations in the national development efforts and the promotion of the interests of the Filipino diaspora/overseas Filipino community, or exemplary achievements in their profession or field of work.

From 1991 to 2022, the PAFIOO has already been conferred by six (6) Presidents of the Republic of the Philippines to a total of 541 individuals and organizations based in 55 countries and territories.

## 2. AWARD CATEGORIES

The PAFIOO has four (4) award categories:

	<p><b>2.1. Lingkod sa Kapwa Pilipino (LINKAPIL) Award</b></p> <p><i>Lingkod sa Kapwa Pilipino</i>, which translates to "service to fellow Filipinos," speaks of overseas Filipinos' enduring sense of <i>Bayanihan</i> even when they have found new homes in other countries.</p> <p>This award is conferred on overseas Filipino individuals or organizations for their significant contributions to the development of a particular sector/local community <b>in the Philippines</b>.</p>
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	<p><b>2.2. Banaag Award</b></p> <p><i>Banaag</i>, which translates to “glimmer or ray of light,” speaks of the leadership role, compassion, and service of overseas Filipinos towards promoting the welfare and interest of their fellow Filipinos abroad.</p> <p>This award is conferred on overseas Filipino individuals or organizations for their significant contributions <b>in the host country</b> that have benefited and advanced the cause and interest of the <b>Filipino diaspora/overseas Filipino community</b>.</p>
	<p><b>2.3. Pamana ng Pilipino Award</b></p> <p><i>Pamana</i>, which translates to “legacy and heritage,” speaks of the honor that overseas Filipinos bequeath to the homeland through their outstanding recognition, expertise, skills, and talent.</p> <p>This award is conferred on overseas Filipino individuals who, in exemplifying the talent and industry of the Filipino, have brought the country honor and recognition through <b>excellence and distinction in the pursuit of their work or profession</b>.</p>
	<p><b>2.4. Kaanib ng Bayan Award</b></p> <p><i>Kaanib</i>, or in other Filipino terms – <i>kasapi</i> or <i>kasama</i>, means “an ally or affiliate.” Loosely translated, it can mean “one of us.” In the Filipino consciousness, conferment of such status means treating one as a family member. It is also the country’s gesture of appreciation and honoring</p>

	<p>foreign citizens or groups who assisted the Philippines and its people.</p> <p>This award is conferred <b>only for foreign individuals (natural-born) or foreign organizations</b> for their significant contributions to Philippine development or a particular sector/local community in the country and for advancing the cause of the Filipino diaspora/overseas Filipino community.</p>
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### 3. ELIGIBILITY

The award is open to overseas Filipino individuals, groups, associations, clubs, federations, and communities, as well as foreign (natural-born) individuals and organizations.

- 3.1. Filipinos permanently or temporarily residing or working overseas may be nominated.
- 3.2. For purposes of the Awards, overseas Filipinos refer to:
  - a) Filipino migrant workers, whether sea-based or land-based;
  - b) Filipinos who are permanent residents abroad;
  - c) Descendants of Filipinos overseas;
  - d) Filipinos who have become naturalized citizens of other countries;
  - e) Filipinos with dual citizenship; and
  - f) Filipino spouses and other partners of foreign nationals who are based abroad.
- 3.3. Only foreign individuals and organizations based either in the Philippines or overseas may be nominated for the Kaanib ng Bayan Award category.
- 3.4. For purposes of the PAFIOO, a foreign individual is herein defined as a person who is not a natural-born Filipino and not a national of the Philippines.

- 3.5. A foreign organization is defined as a foreign institution, organization, foundation, society, other juristic persons, or groups of persons managed and operated by foreigners and registered in their home country.
- 3.6. Former Filipinos who have been naturalized and Filipino dual citizens are not eligible for the Kaanib ng Bayan Award category. However, they can be nominated in the other three award categories.
- 3.7. There is no prescribed age for an individual to be nominated for the awards.
- 3.8. An organization must be operating in good standing for a minimum of five (5) years to be considered for the PAFIOO, otherwise, it will be automatically disqualified. This is to ascertain its consistency and dedication to its mission and goals.
- 3.9. Both individual and organization nominees should have accomplished at least five (5) years of work or contribution in the field to which they are nominated.
- 3.10. Previous nominees who are not recipients of the PAFIOO may be re-nominated under the same or other award categories. Nominees from the previous years who are re-nominated for the current year will be evaluated equally with the other nominees. They must provide recent accomplishments and contributions other than those cited in their previous nominations.
- 3.11. In cases where the individual and the organization where they belong are both nominated to the same award category, **the primacy of the organization will be upheld** unless the accomplishments and contributions cited by the individual nominee are distinct from the organization. However, both may be nominated to different award categories at the same time.
- 3.12. Officers of organizations already conferred with the PAFIOO, or vice versa may be nominated, provided that the accomplishments and



contributions cited are proven separate or distinct from that individual or organization already awarded.

- 3.13. Individuals who are members of the religious sector may be nominated. Contributions that helped advance the cause of the religious sector where they belong and assistance made for the vulnerable or marginalized communities as part of their religious duties and responsibilities will be considered.
- 3.14. Former overseas Filipinos already based in the Philippines may be nominated, provided that there is a continuity in their services towards the Philippines or the Filipino diaspora/overseas Filipino community or consistent outstanding performance in their profession or field of work. The overseas Filipino returnee must have returned and only resided in the Philippines for not more than three (3) years to be eligible for nomination.
- 3.15. Overseas Filipinos and foreign individuals employed by the host government or the Philippine government (i.e. local hire of Philippine Service Posts) are not eligible if the accomplishments and contributions cited as bases for their nominations are specifically required to be among their official functions and duties. The nomination will be considered if the accomplishments and contributions cited are over and beyond their official functions and duties.
- 3.16. Previous recipients of the PAFIOO may be nominated but must be under a different award category and different Presidential Administration. Accomplishments and contributions cited as bases for their nominations must be distinct and entirely separate from those that were cited in their previous awards. As an example, a 2014 Banaag awardee of the PAFIOO who will be nominated for a different award category, such as Lingkod sa Kapwa Pilipino Award or Pamana ng Pilipino Award, of the 2024 awards cycle must only include accomplishments and contributions from 2015 onwards.
- 3.17. Individual and organization nominees with derogatory records such as, but not limited to, a conviction for crimes involving moral turpitude or

pendency of cases or complaints involving moral traits that would reflect adversely on their character are not eligible for nomination. Please see **Section 6** for further guidelines.

#### **4. QUALIFICATIONS AND BASES FOR THE AWARDS**

The PAFIOO is conferred on those individuals and organizations whose past and current accomplishments and contributions possess the following attributes:

##### **4.1. PAFIOO Category: Lingkod sa Kapwa Pilipino (LINKAPIL) Award**

- Outstanding service and contributions to addressing the needs and concerns of the Filipino people or nation as a whole;
- Success and impact of the contributions, which could be in the form of personal or professional service, financial or material assistance, technology transfer, and valuable information;
- Resourcefulness and initiative in tapping various sources to support development undertakings in the Philippines;
- Social consciousness in terms of manifesting strong community spirit and spearheading or actively participating in projects and other activities for the common good; and
- Motivation, dedication, and commitment to pursuing activities to contribute to progress and development in the Philippines.

##### **4.2. PAFIOO Category: Banaag Award**

- Outstanding service and contributions benefitting a sector of the Filipino diaspora or advancing the cause and interest of overseas Filipino communities;

- Success and impact of the contributions, which could be in the form of personal or professional service, financial or material assistance, technology transfer, and valuable information;
- Resourcefulness and initiative in tapping various sources to support development undertakings to promote the interests of the overseas Filipino community;
- Social consciousness in terms of manifesting strong community spirit and spearheading or actively participating in projects and other activities for the common good; and
- Motivation, dedication, and commitment to pursuing activities to contribute to the betterment of the overseas Filipino community.

4.3. **PAFIOO Category: Pamana ng Pilipino Award**

- Consistent outstanding performance in the profession or field of work;
- Research, new technology, innovation, and pioneering activities in the profession or field of work;
- The extent of the impact of achievements and contributions on society and in promoting Filipino talent and profession;
- Social consciousness in terms of manifesting strong community spirit and spearheading or actively engaging in projects and other activities for the common good; and

4.4. **PAFIOO Category: Kaanib ng Bayan Award**

*(Solely for foreign individuals and organizations only)*

- Outstanding service and contributions that benefitted a particular sector or community in the Philippines or overseas Filipino community;

- Success and impact of the contributions, which could be in the form of personal or professional service, financial or material assistance, technology transfer, or valuable information;
- Resourcefulness and initiative in tapping various sources to support development undertakings;
- Social consciousness in terms of manifesting strong community spirit and spearheading or actively participating in projects and other activities for the common good; and

## 5. NOMINATION PROCESS

- 5.1. The call for nominations for the 2024 PAFIOO will commence on **18 December 2023**. Official advisories will be sent to all embassies and consulates of the Philippines abroad, national government agencies, regional and local government agencies, and posted on the PAFIOO website <http://presidentialawards.cfo.gov.ph/> and Facebook Page [www.facebook.com/gawadpangulo](http://www.facebook.com/gawadpangulo).
- 5.2. Any individual, whether Filipino or foreigner, may submit nominations for the awards by mail/courier to the Embassy of the Philippines or the Philippine Consulate General (**collectively termed as Philippine Foreign Service Posts**), which has consular jurisdiction over the place of residence, work, or operations of the individual or organization nominee. Such individuals or groups may be, but are not limited to, the following:
  - a. Private persons or groups based in the Philippines or abroad;
  - b. Philippine Government agencies, institutions, or political subdivisions;
  - c. Beneficiaries of assistance, whether in the Philippines or abroad;
  - d. International and multilateral organizations; or
  - e. Foreign governments.
- 5.3. Self-nomination shall also be considered.

- 5.4. Individuals may be jointly nominated in one award category due to collaborative accomplishments and contributions.
- 5.5. An individual or organization may be nominated to any of the award categories provided that they meet the eligibility requirements as enumerated in **Section 3** and criteria set in **Section 4** of these guidelines.
- 5.6. An individual or organization cannot be nominated in multiple award categories.
- 5.7. The Awards Secretariat and the Awards Committees reserve the right to change the category in which the individual or organization was initially nominated as may be deemed appropriate.
- 5.8. Only the prescribed PAFIOO Nomination Forms for individual and organization nominees must be used. The prescribed nomination forms can be downloaded from the PAFIOO website: <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.
- 5.9. **Requirements for Nomination**

**5.9.1. For Individual Nominee**

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| <ol style="list-style-type: none"><li><b>1. Nomination Form</b> – download from this link: <a href="https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/">https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/</a>.</li><li><b>2. Photo</b> – formal close-up or portrait shot in high-resolution JPEG or PNG format and must not exceed 5 MB.</li><li><b>3. Introductory Video About the Nominee</b> - maximum of 3 minutes and must not exceed 500 MB.</li><li><b>4. Supporting Documents for Educational Attainment</b> – Examples: copies of postgraduate studies, diplomas, other certificates, etc.</li><li><b>5. Supporting Documents for Work/Professional History</b> – Example: copy of certificate of employment</li><li><b>6. Supporting Documents for Accomplishments and Contributions Made</b> – Examples: copies of certificates of recognition/commendation, letters of acknowledgment from the beneficiary, receipts, photos, videos, reports, news articles, etc.</li></ol> |
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- 7. Copy of Certificates and Awards Received** – Note: Do not send original copy.
- 8. Testimonials** – from at least three (3) competent persons or beneficiaries.
- 9. Additional Documentation** (if applicable)
- 10. Board Resolution** (if applicable) – specifically, for individual nominees who are members or officers of an organization certifying that accomplishments and contributions cited in the nomination were made through their individual capacity and not of the organization where they belong.
- 11. Endorsement Form** – to be accomplished only by the Embassy of the Philippines or Philippine Consulate General that has consular jurisdiction over the place of residence, work, or operations of the nominee.
- 12. Certificate of No Derogatory Records** – to be issued only by the Embassy of the Philippines or Philippine Consulate General.
- 13. USB Flash Drive** - to contain soft copies of the above requirements.  
Note: Email and cloud storage submissions will not be accepted.

#### 5.9.2. For Organization Nominee

- 1. Nomination Form** – download from this link: <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.
- 2. Photos** – in high-resolution JPEG or PNG format and must not exceed 5 MB
  - a. Organization logo**
  - b. Group photo of officers and/or members**
- 3. Introductory Video About the Nominee** - maximum of 3 minutes and must not exceed 500 MB.
- 4. Constitution and By-laws of the Organization**
- 5. Supporting Documents for Accomplishments and Contributions Made** – Examples: copies of certificates of recognition/commendation, letters of acknowledgment from the beneficiary, receipts, photos, videos, reports, news articles, etc.
- 6. Copy of Certificates and Awards Received** – Note: Do not send original copy.
- 7. Testimonials** – from at least three (3) competent persons or beneficiaries.
- 8. Additional Documentation** (if applicable)
- 9. Board Resolution** – for organization nominees certifying that they are applying for the Awards.



- 10. Endorsement Form** – to be accomplished only by the Embassy of the Philippines or Philippine Consulate General that has consular jurisdiction over the place of residence, work, or operations of the nominee.
- 11. Certificate of No Derogatory Records** – to be issued only by the Philippine Embassy or Consulate General Embassy or Consulate General
- 12. USB Flash Drive** - to contain soft copies of the above requirements.  
Note: Email and cloud storage submissions will not be accepted.

**A summary matrix of all the requirements for nomination can be found in Annex 1.**

- 5.10. The Step-by-Step Guides for Completing the Nomination Forms for individual and organization nominees are available at <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.
- 5.11. **Misrepresentation or falsification of information** stated in the nomination form or any supporting documents will result in the **automatic and perpetual disqualification of the nominee**.
- 5.12. Nomination forms, additional sheets, and other supporting documents should be submitted in soft and hard copies. Soft copies of documents and other relevant media files, such as video, music, photos, etc. submitted, must be contained only in a USB flash drive. Google Drive or any similar cloud storage shall not be accepted in view of PAFIOO's network security policy.
- 5.13. Nominations received by the Awards Secretariat, including attachments, materials, and other supporting documents, will be treated with utmost confidentiality. However, they shall become the Commission on Filipinos Overseas (CFO) property and **will not be returned to the nominee or nominating party. Please do not submit original documents that are of value, whether commercial or personal.**
- 5.14. The Awards Secretariat collects and stores various data and personal information. By submitting the application, the nominee and nominating party consent explicitly and unambiguously to the

collection, use, disclosure, transfer, and processing by the Secretariat in accordance with the Philippine Data Privacy Act of 2012, its implementing rules and regulations, and the CFO Data Privacy Policy which may be viewed at [www.cfo.gov.ph](http://www.cfo.gov.ph).

## **6. DEROGATORY INFORMATION AND INTELLECTUAL PROPERTY**

- 6.1. Individual and organization nominees with derogatory records such as, but not limited to, a conviction for crimes involving moral turpitude or pendency of cases or complaints involving moral traits that would reflect adversely on their character are not eligible for nomination.
- 6.2. If the nominee does not disclose anything relevant to **Section 6.1.**, the screening and judging committees are entitled to presume that there is no such information. Should any such information come to light independently and verified accordingly, the nominee shall be automatically disqualified and perpetually barred from the succeeding PAFIOO awards cycle.
- 6.3. Any publication, intellectual creation, or other works attributed to the nominee that has become a relevant consideration for the PAFIOO are considered original creations as declared in the nomination form; if any stated works are done through a group, due credit should be given.
- 6.4. Submission of such information means that the nominee certifies that there are no adverse claims regarding intellectual property infringement or intellectual dishonesty against the individual or organization, whether judicially or administratively. If information to the contrary should be discovered, said individual or organization shall be automatically disqualified and perpetually barred from succeeding PAFIOO awards cycle.

## 7. SUBMISSION OF NOMINATIONS

- 7.1. The duly accomplished nomination form, additional sheets (if any), and other supporting documents must be first submitted to the **Embassy of the Philippines or the Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operations of the nominee** for initial review and endorsement.
- 7.2. In the absence of a Philippine Foreign Service Post in the country of residence of the nominee, kindly check <https://dfa.gov.ph/about/dfa-directory/our-foreign-service-posts-dfa> for the embassy or consulate, which has consular jurisdiction over the nominee's country of residence, work, or operation.
- 7.3. Nominations must have endorsement from the concerned Embassy of the Philippines or Philippine Consulate General. An Endorsement Form signed by the Chief of Mission or designated embassy or consulate official must be secured. An electronic copy of the PAFIOO Endorsement Form can be downloaded at <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.
- 7.4. The Embassy of the Philippines or Philippine Consulate General may submit the nomination package **(complete with signed endorsement)** on behalf of the nominating party and nominee to the PAFIOO Secretariat through:

**PAFIOO SECRETARIAT**  
**c/o: Policy, Planning, and Research Division**  
**Commission on Filipinos Overseas**  
21st Floor, The Upper Class Tower, Quezon Avenue corner Scout  
Reyes Street, Diliman, Quezon City, 1103 Metro Manila, Philippines

- 7.5. The nominating party or nominee may also directly submit the nomination package to the Awards Secretariat, provided the signed endorsement form from the concerned Embassy of the Philippines or Philippine Consulate General is included.
- 7.6. Nominations that are sent through the Philippine Permanent Missions, Philippine Honorary Consuls, and Philippine Service Attachés (i.e., DMW, DOT, DND/PNP, DTI, DA, etc.) must still be coursed through the nearest Philippine Foreign Service Post for appropriate endorsement by the Chief of Mission or designated embassy or consulate official.
- 7.7. Nominations submitted to the Awards Secretariat without endorsements will be referred to the concerned Embassy of the Philippines or the Philippine Consulate General for review and endorsement. They will not be considered as an initial submission to the Secretariat. **Unendorsed nominations shall be automatically disqualified.**
- 7.8. The following are exempted from securing a signed endorsement form from the Embassy of the Philippines or the Philippine Consulate General:
- a. Eligible overseas Filipino returnees;
  - b. Foreign (natural-born) individuals and organizations residing/operating in the Philippines; and
  - c. Sea-based nominees.
- 7.9. The Awards Secretariat must receive the original copies of the nomination package, including the duly completed nomination form, supporting documents, and signed endorsement form from the Embassy of the Philippines or Philippine Consulate General by **30 May 2024 (Philippine time)**. The Philippine Foreign Service Posts may set an earlier deadline for those nominees under their jurisdiction to give enough time for the nomination's review, endorsement, and transmittal.
- 7.10. Depending on the volume of nominations received, the Awards Secretariat may extend the deadline for submission of the nominations

for the PAFIOO. Official advisories regarding the extension of the nomination period will be issued by the Secretariat accordingly.

- 7.11. An incomplete nomination package submitted to the Awards Secretariat will not be considered an initial submission and may cause the nominee's disqualification.
- 7.12. Nominations received beyond the deadline of **30 May 2024 (Philippine time)** will not be accepted and be disqualified unless otherwise extended.
- 7.13. Nomination packages that are in transit and may not reach the Award Secretariat on the deadline will still be accepted provided that the Secretariat has been notified in advance through e-mail by the nominating party, nominee, or the Embassy of the Philippines or Philippine Consulate General about the late arrival of the original documents.
- 7.14. The Awards Secretariat, through an official letter sent via email, will acknowledge receipt of the nomination and verify compliance with the nomination package received.
- 7.15. Nominees and nominating parties may be contacted directly by the Awards Secretariat through email for any clarification and additional supporting documents and information needed.
- 7.16. For transparency, the list of qualified nominees shall be posted on the PAFIOO website: [www.presidentiawards.cfo.gov.ph](http://www.presidentiawards.cfo.gov.ph) and Facebook page: [www.facebook.com/gawadpangulo](https://www.facebook.com/gawadpangulo).

## **8. SELECTION PROCESS**

### **8.1. Stages of Selection**

The awardees will be selected from the nominations, which will be reviewed and evaluated through the following stages of selection:

#### **8.1.1. STAGE 1 – Awards Committee Established at Philippine Foreign Service Post**

- 8.1.1.1. The Embassy of the Philippines or the Philippine Consulate General shall establish an Awards Committee composed of the Ambassador/Consul General or their designated representative, embassy/consulate officials, and a member of the overseas Filipino community to screen and endorse the nominations to the Awards Secretariat.
- 8.1.1.2. Upon the discretion of the Philippine Ambassador or Consul General, the membership and composition of the Awards Committee under the Post may be revised and expanded to a maximum of six (6) members only.
- 8.1.1.3. The primary tasks of the Awards Committee within the Post is to initially screen the nominations under its jurisdiction and endorse the nominations to the Awards Secretariat.

#### **8.1.2. STAGE 2 – Awards Secretariat**

- 8.1.2.1. The Commission on Filipinos Overseas (CFO), which serves as the Awards Secretariat, shall acknowledge and review all endorsed nominations from the Philippine Foreign Service Posts, verify their compliance with all the requirements and criteria of the awards, request additional supporting documents (if needed), and prepare the summary profiles of the nominees for deliberation.
- 8.1.2.2. All unendorsed nominations received by the Secretariat shall be reverted to the concerned Embassy of the Philippines or Philippine Consulate General for proper disposition.



### 8.1.3. STAGE 3 – Awards Technical Committee

8.1.3.1. The Technical Committee shall evaluate all nominations according to their merits and prepare an initial shortlist of nominees.

8.1.3.2. The Committee shall be composed of the following:

- Commission on Filipinos Overseas (CFO) – as Chair of the Technical Committee
- Department of Foreign Affairs (DFA)
- Department of Migrant Workers (DMW)
- Department of Science and Technology (DOST)
- Department of Health (DOH)
- National Commission for Culture and the Arts (NCCA)
- Academe (with specialization in migrant studies or overseas Filipinos)
- Civil society organization whose advocacy is migrant welfare

8.1.3.3. Depending on the nature of the nominations received, the Awards Technical Committee composition may be expanded to include other government agencies concerned.

8.1.3.4. The Awards Technical Committee shall evaluate the nominees according to the following set of criteria:

**For nominees of the LINKAPIL, Banaag, and Kaanib ng Bayan Award categories:**

General Indicator	Percent Weight
1. <b>Relevance of Contribution</b> Relevance of the contributions to the country's or community's development needs	30%
2. <b>Impact of Contribution</b>	30%

Effects of the contribution to growth, progress, or reconstruction of the Philippines in general, or a sector in particular, or the Filipino community overseas	
<b>3. Dedication, Commitment, and Social Relevance</b> The extent of involvement, dedication, and commitment in providing assistance and contribution to support activities in the Philippines and the overseas Filipino community	20%
<b>4. Resourcefulness and Initiative</b> Resourcefulness and initiative in tapping various resources to support activities in the Philippines and the overseas Filipino community. The nominee has displayed the ability to tap various sources for assistance and acted on their own volition to support development undertakings in the Philippines.	20%

**For Nominees of the Pamana ng Pilipino Award category:**

General Indicator	Percent Weight
<b>1. Consistency of Outstanding Performance</b> Awards and recognition received and consistent outstanding performance in a particular field of endeavor, work, or profession	30%
<b>2. Impact of Achievement</b> Effects brought about by the nominee's achievements in a particular field of work or profession	30%
<b>3. Excellence and Distinction</b> Research, new technology, innovation, and pioneering activities in the profession or field of work;	20%

<b>4. Dedication, Commitment and Social Relevance</b> The extent of involvement, dedication, and commitment in providing assistance and contribution to support activities in the Philippines and the overseas Filipino community	20%
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8.1.3.5. The minimum rating for a nominee to be included in the shortlist for further evaluation by the Executive Committee is 85 %.

#### 8.1.4. **STAGE 4 – Awards Executive Committee**

8.1.4.1. The Executive Committee shall further evaluate the shortlisted nominees determined by the Technical Committee, endorse the final shortlist to the Office of the President, and make additional recommendations, if necessary.

8.1.4.2. The Committee shall be composed of one (1) representative from the following:

- Chairperson of the Commission on Filipinos Overseas (CFO) – as Chair of the Executive Committee
- Department of Foreign Affairs (DFA)
- Office of the President – through the Office of the Executive Secretary
- Religious sector representative
- Private/business sector representative
- Media representative

8.1.4.3. The Executive Committee shall vote Yes or No to each nominee using the prescribed evaluation form, which they will sign and be collected by the Awards Secretariat during the committee deliberation.

8.1.4.4. Five (5) Yes votes are required for a nominee to be included in the final shortlist for endorsement to the Office of the President.

8.1.4.5. The final shortlisted nominees will be endorsed by the Executive Committee through a signed memorandum addressed to the Office of the President. All relevant nomination documents and materials on the shortlisted nominees will be also submitted to the Office of the President for additional reference.

#### **8.1.5. STAGE 5 – Office of the President**

The Office of the President shall review and approve the final list of recipients of the PAFIOO. The approved list shall be transmitted to the Awards Secretariat through a memorandum issued by the Office of the Executive Secretary on behalf of the President.

### **8.2. Results of the Selection Process**

8.2.1. Decisions of the Awards Technical and Executive Committees in all matters relating to the deliberations are final, and conclusive and cannot be amended after the meetings have concluded.

8.2.2. The Awards Secretariat, members of the Technical and Executive Committees, and any personnel of the Commission on Filipinos Overseas shall not provide information on the status of nomination and Committee deliberations, and are bound by a non-disclosure agreement throughout the Awards period.

8.2.3. The Awards Secretariat shall inform the concerned Philippine Foreign Service Posts through an official letter sent via email of the nominees not included in the shortlist.

8.2.4. The Awards Secretariat shall likewise inform the concerned Philippine Foreign Service Posts through official letters on the shortlisted nominees under their jurisdiction. The Philippine

Foreign Service Posts are requested to keep the information confidential from the concerned nominee and nominating party while the process of final review and approval by the Office of the President is still ongoing.

8.2.5. Final awardees and the concerned Philippine Foreign Service Posts will be notified through official letters once approval from the Office of the President is obtained.

## **9. CONFERMENT OF THE AWARDS**

- 9.1. The PAFIOO shall be conferred to the recipients by the President of the Philippines in a ceremony during the observance of the Month of Overseas Filipinos in December 2024 at the Malacañang Palace. The exact date and venue of the conferment ceremony shall depend on the availability of the President of the Philippines and coordination with the Office of the President.
- 9.2. The PAFIOO may also be conferred under the authority of the President, by the Executive Secretary, or by the Chairperson of the Commission on Filipinos Overseas, as stated under Section 2 of E.O. No. 498, s. 1991.
- 9.3. The awards may be given posthumously to any individual entitled thereto, which shall be received by their legal heirs or nearest kin.

## **10. INCENTIVES**

- 10.1. Awardees shall receive the Gawad ng Pangulo full-sized medallion and chest medal from the President during the conferment ceremony.
- 10.2. Awardees shall also receive a Plaque of Excellence and Gawad ng Pangulo pin from the CFO Chairperson during the pre-awards testimonial activity to be organized by the CFO.

- 10.3. Non-winning nominees will receive through email an e-Certificate of Appreciation signed by the CFO Chairperson.
- 10.4. No financial remuneration will be given to recipients of the PAFIOO.
- 10.5. Participating Philippine Foreign Service Posts who actively participated in the PAFIOO and had the most nominations selected as among the Awardees will be recognized with a Certificate of Commendation. All other Posts that submit entries will also be given a Certificate of Appreciation.

## **11. CONTACT INFORMATION OF THE AWARDS SECRETARIAT**

For further information and questions, you may contact the:

**PAFIOO SECRETARIAT**  
**c/o: Policy, Planning, and Research Division**  
**Commission on Filipinos Overseas**  
21<sup>st</sup> Floor The Upper Class Tower, Quezon Avenue corner Scout Reyes Street,  
Diliman Quezon City, 1103 Metro Manila, Philippines  
Email: [pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph) **(preferred means of communication)**  
Tel. Nos.: 8552-4760 to 768  
Website: [www.presidentalawards.cfo.gov.ph](http://www.presidentalawards.cfo.gov.ph)  
Facebook: <http://www.facebook.com/gawadpangulo>



## 12. RELEVANT ANNEXES

- Annex 1.**     **Summary List of Requirements for the 2024 PAFIOO Nomination**
- Annex 2.**     **A. Step-by-Step Guide for Completing the Nomination Form – For Individual Nominee**
- B. Step-by-Step Guide for Completing the Nomination Form – Organization Nominee**
- Annex 3.**     **A. Nomination Form – For Individual Nominee**
- B. Nomination Form – For Organization Nominee**
- Annex 4.**     **Endorsement Form** *(to be accomplished only by the Embassy of the Philippines or Philippine Consulate General, which has jurisdiction over the place of residence, work, or operation of the nominee)*
- Annex 5.**     **Certificate of No Derogatory Records** *(to be issued by the Embassy of the Philippines or Philippine Consulate General)*
- Annex 6.**     **Board Resolution**
- For Individual nominees who are members or officers of an organization certifying that the accomplishments and contributions cited in the nomination were made through the individual capacity of the nominee and not the organization;
- For Organization nominees certifying that they are applying for the PAFIOO.
- Annex 7.**     **Timeline of Activities of the 2024 PAFIOO**



GAWAD NG PANGULO

# 2024 PRESIDENTIAL AWARDS FOR FILIPINO INDIVIDUALS AND ORGANIZATIONS OVERSEAS

## CALL FOR NOMINATIONS

18 December 2023 to 30 May 2024



[www.presidentialawards.cfo.gov.ph](http://www.presidentialawards.cfo.gov.ph)



[pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph)



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Office of the President of the Philippines  
**COMMISSION ON FILIPINOS OVERSEAS**

**Visit our website to know more about the awards and  
download the prescribed nomination form.**





GAWAD NG PANGULO

# 2024 PRESIDENTIAL AWARDS FOR FILIPINO INDIVIDUALS AND ORGANIZATIONS OVERSEAS

## CALL FOR NOMINATIONS

Nomination Period

**18 December 2023 to 30 May 2024**



[www.presidentialawards.cfo.gov.ph](http://www.presidentialawards.cfo.gov.ph)



[pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph)



[www.facebook.com/gawadpangulo/](https://www.facebook.com/gawadpangulo/)





# 2024 PRESIDENTIAL AWARDS FOR FILIPINO INDIVIDUALS AND ORGANIZATIONS OVERSEAS

**CALL FOR NOMINATIONS**

**Nomination Period**

**18 December 2023 to 30 May 2024**



Office of the President of the Philippines  
**COMMISSION ON FILIPINOS OVERSEAS**



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[www.facebook.com/gawadpangulo/](https://www.facebook.com/gawadpangulo/)



[pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph)



## **ANNEX 1. SUMMARY LIST OF REQUIREMENTS FOR THE 2024 PAFIOO NOMINATION**

### **INDIVIDUAL NOMINEE**

- 1. Nomination Form** – download from this link:  
<https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.
- 2. Photo** – formal close-up or portrait shot in high-resolution JPEG or PNG format and must not exceed 5 MB.
- 3. Introductory Video About the Nominee** - maximum of 3 minutes and must not exceed 500 MB.
- 4. Supporting Documents for Educational Attainment** – Examples: copies of postgraduate studies, diplomas, other certificates, etc.
- 5. Supporting Documents for Work/Professional History** – Example: copy of certificate of employment
- 6. Supporting Documents for Accomplishments and Contributions Made** – Examples: copies of certificates of recognition/commendation, letters of acknowledgment from the beneficiary, receipts, photos, videos, reports, news articles, etc.
- 7. Copy of Certificates and Awards Received** – Note: Do not send original copy.
- 8. Testimonials** – from at least three (3) competent persons or beneficiaries.
- 9. Additional Documentation** (if applicable)
- 10. Board Resolution** (if applicable) – specifically, for individual nominees who are members or officers of an organization certifying that accomplishments and contributions cited in the nomination were made through their individual capacity and not of the organization where they belong.
- 11. Endorsement Form** – to be accomplished only by the Embassy of the Philippines or Philippine Consulate General that has consular jurisdiction over the place of residence, work, or operations of the nominee.
- 12. Certificate of No Derogatory Records** – to be issued only by the Embassy of the Philippines or Philippine Consulate General.
- 13. USB Flash Drive** - to contain soft copies of the above requirements. Note: Email and cloud storage submissions will not be accepted.

**NOTE:** The Guidelines for the 2024 PAFIOO, Step-by-Step Guide for Completing the Nomination Form, Nomination Form, Endorsement Form, and samples of Certificate of No Derogatory Records and Board Resolution are available for download at <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.



## **ANNEX 1. SUMMARY LIST OF REQUIREMENTS FOR THE 2024 PAFIOO NOMINATION**

### **ORGANIZATION NOMINEE**

- 1. Nomination Form** – download from this link:  
<https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.
- 2. Photos** – in high-resolution JPEG or PNG format and must not exceed 5 MB
  - a. Organization logo**
  - b. Group photo of officers and/or members**
- 3. Introductory Video About the Nominee** - maximum of 3 minutes and must not exceed 500 MB.
- 4. Constitution and By-laws of the Organization**
- 5. Supporting Documents for Accomplishments and Contributions Made** –  
Examples: copies of certificates of recognition/commendation, letters of acknowledgment from the beneficiary, receipts, photos, videos, reports, news articles, etc.
- 6. Copy of Certificates and Awards Received** – Note: Do not send original copy.
- 7. Testimonials** – from at least three (3) competent persons or beneficiaries.
- 8. Additional Documentation** (if applicable)
- 9. Board Resolution** – for organization nominees certifying that they are applying for the Awards.
  - 1. Endorsement Form** – to be accomplished only by the Embassy of the Philippines or Philippine Consulate General that has consular jurisdiction over the place of residence, work, or operations of the nominee.
  - 2. Certificate of No Derogatory Records** – to be issued only by the Philippine Embassy or Consulate General Embassy or Consulate General
  - 3. USB Flash Drive** - to contain soft copies of the above requirements. Note: Email and cloud storage submissions will not be accepted.

**NOTE:** The Guidelines for the 2024 PAFIOO, Step-by-Step Guide for Completing the Nomination Form, Nomination Form, Endorsement Form, and samples of Certificate of No Derogatory Records and Board Resolution are available for download at <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.





**ANNEX 2A. STEP-BY-STEP GUIDE FOR COMPLETING THE  
PAFIOO NOMINATION FORM**  
**- FOR INDIVIDUAL NOMINEE -**

<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
<b>0. Introduction and General Guidelines</b>	<b>2</b>
<b>1. Initial Nomination Category</b>	<b>5</b>
<b>2. Final Nomination Category</b>	<b>6</b>
<b>3. Checklist of Required Attachments and Supporting Documents</b>	<b>6</b>
<b>4. Information About the Nominee</b>	<b>9</b>
<b>5. Educational Background</b>	<b>11</b>
<b>6. Summary of Professional/Work History</b>	<b>11</b>
<b>7. Summary of Accomplishments and Contributions</b>	<b>12</b>
<b>8. Awards/Citations/Honors</b>	<b>13</b>
<b>9. Testimonials</b>	<b>14</b>
<b>10. Other Relevant Information</b>	<b>14</b>
<b>11. Nominating Party</b>	<b>15</b>
<b>Contact Information of the Awards Secretariat</b>	<b>16</b>
<b>Sample of Accomplished Nomination Form</b>	<b>17</b>

**NOTE: Accomplishing the Nomination Form would require preparation, time, attention to detail, and close coordination between the nominating party, nominee, and concerned Philippine Foreign Service Post. Kindly take all of these into consideration.**

## 0. INTRODUCTION AND GENERAL GUIDELINES

- 0.1. This Annex 2A. Step-by-Step Guide for Completing the PAFIOO Nomination Form (For Individual Nominee) provides the detailed process and helpful tips on how to accomplish and package accordingly the Nomination Form and relevant supporting documents of an individual nominee for the PAFIOO.
- 0.2. For detailed information on the eligibility, qualifications, and nomination process, please refer to the **Guidelines for the 2024 Presidential Awards for Filipino Individuals and Organizations Overseas**, available at <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.
- 0.3. Any individual, whether Filipino or foreigner, may submit nominations for the awards by mail/courier to the Embassy of the Philippines or Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operations of the nominee. Email submission of nomination is not allowed.
- 0.4. To nominate, only the prescribed PAFIOO Nomination Form (For Individual Nominee) may be used. The electronic copy of the said form is available and can be downloaded at <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.

**FIGURE 1. NOMINATION FORM FOR INDIVIDUAL**

**2024 Presidential Awards for Filipino Individuals and Organizations Overseas**  
**NOMINATION FORM FOR INDIVIDUAL**

**Instructions:** Please type or write the required information. Use additional sheets as necessary. Do not leave any section blank. (See note A at the end of the form.) Information on the back of the form is not applicable. Information on the back of the form is not applicable. Information on the back of the form is not applicable.

**I. NOMINATION CATEGORIES**

**A. NOMINATION CATEGORY (For the Nominating Party)**

**B. NOMINATION CATEGORY (For the Nominee)**

**C. CHECKLIST OF REQUIRED ATTACHED AND SUPPORTING DOCUMENTS**

**D. NOMINATION CATEGORY (For the Nominating Party)**

**E. NOMINATION CATEGORY (For the Nominee)**

**F. SUMMARY OF PROFESSIONAL/ACADEMIC HISTORY**

**G. SUMMARY OF ACCOMPLISHMENTS AND CONTRIBUTIONS**

**H. OTHER RELEVANT INFORMATION**

**I. NOMINATING PARTY**

**J. DISCLAIMER**

**ANNEX 2A. NOMINATION FORM - FOR INDIVIDUAL NOMINEE**  
The form is to be filled out by the Nominating Party and the Nominee.  
Page 2 of 3

- 0.5. Please pay particular attention to the instructions in the Nomination Form.
- 0.6. Accomplishing the Nomination Form would require preparation, time, attention to detail, and close coordination between the nominating party, nominee, and concerned Philippine Foreign Service Post. Kindly take all of these into consideration.
- 0.7. Entries in the form may be filled out by handwriting or through encoding. Entries should be in block capital format (Example: DELA CRUZ, JUAN).
- 0.8. The Nomination Form must be completed, and all required information and supporting documents must be provided. Do not leave blank entries. Put N/A if not applicable and use additional sheets as necessary.
- 0.9. Misrepresentation or falsification of information stated in the nomination form or any supporting documents will result in the **automatic and perpetual disqualification of the nominee.**
- 0.10. The Nomination Form for individual nominee is composed of the following eleven (11) sections:
  - 1. Initial Nomination Category**
  - 2. Final Nomination Category** (to be accomplished by the Awards Secretariat only)
  - 3. Checklist of Required Attachments and Supporting Documents**
  - 4. Information About the Nominee**
  - 5. Educational Background**
  - 6. Summary of Professional/Work History**
  - 7. Summary of Accomplishments and Contributions**
  - 8. Awards/Citations/Honors**
  - 9. Testimonials**
  - 10. Other Relevant Information**
  - 11. Nominating Party**
- 0.10. In order to ease the review and evaluation of the nominations, referencing attachments and supporting documents must correspond to the section where they are introduced and must follow this format:

### Examples:

For Section 5. Educational Background – it should be 5.A, 5.B, 5.C, and so on and so forth; and

A. Master of Science in Management Engineering – University of the Philippines Diliman	<b>See 5.A</b>
B. Bachelor of Science in Civil Engineering – Bicol University	<b>See 5.B</b>

For Section 7. Summary of Accomplishments and Contributions – it should be 7.A, 7.B, 7.C, and so on.

A. Conducted a 3-day medical mission and feeding program for the 200 children of the Municipality of Tayug, Pangasinan	<b>See 7.A</b>
B. Donated 20 computer desktops and 100 books to the students of San Jacinto National High School in Pangasinan	<b>See 7.B</b>

- 0.11. **Referring only to the attached supporting documents without filling out the entries in the Nomination Form will not be considered. The Awards Secretariat and Committees use the Nomination Form as the main reference in evaluating the nominee. Therefore, all essential information must be in the Nomination Form.**
- 0.12. The duly completed Nomination Form, additional sheets, and other supporting documents must be submitted first to the Embassy of the Philippines or Philippine Consulate General for review and endorsement. Unendorsed and incomplete nominations shall be disqualified.
- 0.13. The directory of the Philippine Foreign Service Posts and their respective areas of jurisdiction can be found at the Department of Foreign Affairs (DFA) website: <https://www.dfa.gov.ph/about/dfa-directory/our-foreign-service-posts-dfa>.
- 0.14. Nominations received beyond the deadline of **30 May 2024 (Philippine time)** shall be disqualified. Appeals will not be entertained.

## 1. INITIAL NOMINATION CATEGORY

- 1.1. Mark the appropriate box of the award category of the individual you are nominating.

**FIGURE 2**

1. INITIAL NOMINATION CATEGORY
<input type="checkbox"/> Banaag
<input type="checkbox"/> Kaanib ng Bayan
<input type="checkbox"/> Lingkod sa Kapwa Pilipino
<input checked="" type="checkbox"/> Pamana ng Pilipino

- 1.2. An eligible individual may be nominated in one of the following award categories:

1.2.1. **Banaag** – conferred on overseas Filipino individuals or organizations for their significant contributions that have benefited and advanced the cause and interest of the Filipino diaspora/overseas Filipino community.

1.2.2. **Kaanib ng Bayan** – conferred on foreign individuals (natural-born) or organizations for their exceptional or significant contribution to Philippine development or a particular sector/community in the country or for advancing the cause and interest of the Filipino diaspora/overseas Filipino community. Former Filipinos and Filipinos with dual citizenship are not eligible under this category.

1.2.3. **Lingkod sa Kapwa Pilipino** – conferred on overseas Filipino individuals or organizations for their significant contributions to development in the Philippines or a particular sector/community in the country.

1.2.4. **Pamana ng Pilipino** – conferred on overseas Filipino individuals who, in exemplifying the talent and industry of the Filipino, have brought the country honor and recognition through excellence and distinction in the pursuit of their work or profession.

- 1.3. An individual cannot be nominated in more than one category.

## 2. FINAL NOMINATION CATEGORY

- 2.1. This part of the Nomination Form is to be accomplished only by the Awards Secretariat. Kindly leave it blank.

**FIGURE 3**

2. FINAL NOMINATION CATEGORY (for the Awards Secretariat only)
<input type="checkbox"/> Banaag
<input type="checkbox"/> Kaanib ng Bayan
<input type="checkbox"/> Lingkod sa Kapwa Pilipino
<input type="checkbox"/> Pamana ng Pilipino

- 2.2. The Awards Secretariat and the Committees reserve the right to change, as appropriate, the category in which the individual was initially nominated.

## 3. CHECKLIST OF REQUIRED ATTACHMENTS AND SUPPORTING DOCUMENTS

- 3.1. This section enumerates the required attachments and documents supporting the nomination. All applicable boxes must be marked, and their supporting documents must be attached to the nomination before submission.


**FIGURE 4**

3. CHECKLIST OF REQUIRED ATTACHMENTS AND SUPPORTING DOCUMENTS	
<input checked="" type="checkbox"/> Photo (formal close-up or portrait shot)	<input checked="" type="checkbox"/> Testimonials (at least 3)
<input checked="" type="checkbox"/> Introductory Video (max. of 3 minutes)	<input checked="" type="checkbox"/> Additional Documentation (if applicable)
<input checked="" type="checkbox"/> Supporting Documents for Educational Achievements	<input checked="" type="checkbox"/> Board Resolution (if applicable)
<input checked="" type="checkbox"/> Supporting Documents for Work/Professional History	<input checked="" type="checkbox"/> Signed Endorsement Form (to be accomplished by the Philippine Foreign Service Post)
<input checked="" type="checkbox"/> Supporting Documents for Accomplishments and Contributions	<input checked="" type="checkbox"/> Signed Certificate of No Derogatory Records
<input checked="" type="checkbox"/> Copy of Certificates and Awards Received	<input checked="" type="checkbox"/> USB Flash Drive

- 3.2. Attach a recent high-resolution formal close-up or portrait photo of the nominee in JPEG or PNG format. The photo must not exceed 5 MB.
- 3.3. Prepare a maximum of 3-minute video introducing the nominee. There is no prescribed format/style for the introductory video. Essentially, the video must showcase the accomplishments and contributions of the nominee and why they deserve to be conferred with the PAFIOO. The video must not exceed 500 MB.
- 3.4. As may be applicable, an individual nominee who is an officer or a member of an organization must first secure a **Board Resolution** from

the organization where they belong to certify that relevant accomplishments/contributions cited in the Nomination Form were made through their individual capacity and not of the organization. A sample Board Resolution is available and can be downloaded at <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.

**FIGURE 5. SAMPLE BOARD RESOLUTION**

  
**ANNEX 6. BOARD RESOLUTION**  
**(SAMPLE ONLY - FOR INDIVIDUAL NOMINEE**  
**who is an officer or a member of an organization)**

**BOARD RESOLUTION NO. \_\_\_\_\_**  
**Approving the Nomination of \_\_\_\_\_ (name of individual nominee)**

**Whereas**, by virtue of Philippine Executive Order No. 498 of 1991, the Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO), conferred by the Philippine President, aim to recognize overseas Filipino individuals and organizations for their immense contributions to the national development and the promotion of interests and welfare of overseas Filipino communities. The awards are also given to Filipinos overseas who have distinguished themselves in their professions, while a distinct category in the Awards is also reserved for foreign individuals or organizations;

**Whereas**, the Commission on Filipinos Overseas (CFO), a duly constituted government under the Office of the President of the Philippines and was established by virtue of Batas Pambansa 79, was designated to develop and administer the said awards;

**Whereas**, in accordance with the guidelines of the PAFIOO, an individual who is an officer or member of an organization must secure a resolution from its Board of Directors/officers attesting to the nominee's application;

**NOW THEREFORE, BE IT RESOLVED** that the Board/Officers of (organization name) hereby approves the application of (name of individual nominee and designation within the organization, if applicable) as an individual nominee to the PAFIOO under the (award category).

Approved: (Date) \_\_\_\_\_


\_\_\_\_\_  
 (Signature and Name of Board Chair/Head of Organization)

(Affix your organization seal here.)

**ANNEX 6. BOARD RESOLUTION (SAMPLE)**

- 3.5. The **Endorsement Form** and **Certificate of No Derogatory Records** shall be completed by the Embassy of the Philippines or the Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operation of the nominee. An electronic copy of the Endorsement Form and sample Certificate of No Derogatory Records are available and can be downloaded at <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.

**FIGURE 6. ENDORSEMENT FORM**

 **2024 Presidential Awards for Filipino Individuals and Organizations Overseas**  
**ENDORSEMENT FORM**

This form shall be accomplished only by the Embassy of the Philippines or Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operation of the individual or organization nominee.

ENDORSEMENT PHILIPPINE FOREIGN SERVICE POST	
Embassy of the Philippines/Philippine Consulate General	Name of Nominating Party
Name of Nominee	Initial Award Category Nominated

**ENDORSEMENT**

The Awards Committee established in this Philippine Foreign Service Post hereby certifies that it has exercised due diligence in reviewing this nomination and states that (please check boxes):

- ☐ The Nomination Form has been duly completed, signed, and submitted on or before the announced deadline with supporting documentation.
- ☐ The nominee is a resident or registered/active organization in the country/state/territory under the jurisdiction of this Embassy/Consulate General.
- ☐ The Nomination Form is accompanied by documentary evidence or written testimonial in connection with the nominee's activities, accomplishments, and contributions within this jurisdiction or in other jurisdictions.

On the basis of the above, the Awards Committee hereby submits this endorsement to the Commission on Filipinos Overseas (CFO) – PAFIOO Secretariat for processing and further evaluation of this nomination.


Awards Committee Chairperson	Signature
Designation	Date of Endorsement

**IMPORTANT REMINDERS**

The original and copy of the endorsed PAFIOO Nomination Form and relevant supporting documents must be submitted no later than **30 May 2024 (Philippine time)** to the:


**PAFIOO SECRETARIAT**  
c/o Policy, Planning, and Research Division  
Commission on Filipinos Overseas  
21<sup>st</sup> Floor The Upper Class Tower, Quizon Avenue corner Scout Reyes Street, D. Imas, Quezon City  
1108 Metro Manila, Philippines

For more information on the nomination process, visit [www.pafioo.gov.ph](http://www.pafioo.gov.ph). For inquiries, contact the PAFIOO Secretariat through email at [pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph). Follow the PAFIOO Facebook page for the latest news and announcements.

 Office of the President of the Philippines  
**COMMISSION ON FILIPINOS OVERSEAS**

**ANNEX 4. ENDORSEMENT FORM**  
This form can be downloaded from [www.pafioo.gov.ph](http://www.pafioo.gov.ph)

**FIGURE 7. SAMPLE OF CERTIFICATE OF NO DEROGATORY RECORDS**



**ANNEX 5. CERTIFICATE OF NO DEROGATORY RECORDS**  
(To be issued by the Embassy of the Philippines or Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operation of the individual or organization nominee)

**CERTIFICATE OF NO DEROGATORY RECORDS**  
**(SAMPLE ONLY - FOR INDIVIDUAL NOMINEE)**

This is to certify that \_\_\_\_\_ (name of the individual nominee), Filipino / \_\_\_\_\_ (other) \_\_\_\_\_ citizen, of legal age, \_\_\_\_\_ (civil status), and a resident of \_\_\_\_\_ (complete address), has no existing derogatory records in this Office such as, but not limited to, conviction for crimes involving moral turpitude or pendency of cases or complaints involving moral traits that would reflect adversely on his/her/its character, or of any recent report of an incident that would make the applicant an unsuitable candidate for the award which may negatively impact and cause embarrassment to the Office of the President if he/she were to be conferred an award of this high distinction.

This Certificate is being issued in support of his/her nomination to the 2024 Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO).

It is understood that any misrepresentation as to the truth of the foregoing shall cause the disapproval of his/her/their application and perpetual disqualification from the PAFIOO.

Done this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
(Signature over the Printed name of the Head of Post)

**ANNEX 5. CERTIFICATE OF NO DEROGATORY RECORDS (SAMPLE)**

**ANNEX 2A. STEP-BY-STEP GUIDE FOR COMPLETING THE NOMINATION FORM**

**- FOR INDIVIDUAL NOMINEE -**



- 3.6. Nomination Form, additional sheets, and other supporting documents should be submitted in soft and hard formats. Soft copies of documents and other relevant media formats, such as videos and photos submitted, must be contained in a USB flash drive only. Google Drive or any similar cloud storage will not be accepted.
- 3.7. Further guidelines concerning the other attachments/supporting documents mentioned in the checklist are included in its relevant section. For example, guidelines on the Certified Copies of Educational Achievements can be found in Section 5. Educational Background.

## 4. INFORMATION ABOUT THE NOMINEE

**FIGURE 8**

4. INFORMATION ABOUT THE NOMINEE				
<i>Please attach a formal close-up or portrait photo.</i>				
Title	Given Name	Middle Name	Family Name	Suffix
MR.	JUAN	SANTOS	DELA CRUZ	JR.
<b>Current Address</b>				
House/Bldg. Number	Street/Village	City/Town	Province/State	Country
NO. 59	EAST COAST CRESCENT	BRISBANE	QUEENSLAND	AUSTRALIA
<b>Contact Information</b>				
Telephone No.		Mobile No. (include country and area codes)		
+61-7-1234-5678		+61-4-7654-3210		
Email Address		Link to Social Media Accounts (e.g., Facebook, etc.)		
<a href="mailto:jsdelacruz67@gmail.com">jsdelacruz67@gmail.com</a>		<a href="https://www.facebook.com/juan.delacruz.67">https://www.facebook.com/juan.delacruz.67</a>		
Date of Birth (mm-dd-yyyy)	Place of Birth		Hometown in the Philippines (if different from Place of Birth)	
12/19/1967	LEGAZPI CITY, ALBAY, PHILIPPINES		GUINOBATAN, ALBAY	
Citizenship (Please indicate if dual.)	Civil Status		Sex	
FILIPINO-AUSTRALIAN	MARRIED		<input type="checkbox"/> Female <input checked="" type="checkbox"/> Male	

- 4.1. The legal name of the nominee is to be filled out in the following format: Title, Given Name, Middle Name, Family Name, and Name Extension/Suffix (if applicable). Use of aliases must be accompanied by a legal document/certification attesting to its use.
- 4.2. Indicate the complete current address of the nominee.
- 4.3. Contact numbers should include country and area codes.

- 4.4. It is crucial to indicate an **active** email address as formal communications relevant to the PAFIOO, such as advisories, acknowledgment and inquiries regarding the nomination, will be sent primarily through email.
- 4.5. If applicable, indicate a link to the nominee's social media account, such as Facebook, etc.

**The PAFIOO has a Facebook page: <https://www.facebook.com/gawadpangulo>, where information about the Awards, additional tips and reminders in packaging nominations, and other important advisories are regularly posted. We highly encourage you to Like and Follow the PAFIOO FB page to receive timely information.**

- 4.6. The date of birth should be in the numeric format: mm/dd/yyyy (Example: 12/22/1967).
- 4.7. Indicate the nominee's place of birth, such as the town/city and province/state where the nominee was born in the Philippines. If the nominee is born overseas, state "Foreign Born" and indicate the city, province, and country of birth.
- 4.8. If different from place of birth, please indicate the nominee's hometown in the Philippines.
- 4.9. Indicate the current citizenship of the nominee. For dual citizens, indicate both citizenships.
- 4.10. Indicate the civil status and sex of the individual nominee.

## 5. EDUCATIONAL BACKGROUND

**FIGURE 9**

<b>5. EDUCATIONAL BACKGROUND</b> <i>Please arrange chronologically (starting with the latest) and attach supporting documents. Use additional sheets as necessary.</i>			
Course/Degree/Program	School/College/University	Year	Academic Honors/Awards
MASTER OF SCIENCE IN MANAGEMENT ENGINEERING (see 5.A.)	UNIVERSITY OF THE PHILIPPINES – DILIMAN	1987	N/A
BACHELOR OF SCIENCE IN CIVIL ENGINEERING (see 5.B.)	BICOL UNIVERSITY	1982	CUM LAUDE

- 5.1. Starting with the latest, indicate only the nominee's highest educational attainment (Example: post-graduate, undergraduate, vocational, or secondary, etc.). Do not include primary education.
- 5.2. Technical/vocational diploma or certificate courses may also be included.
- 5.3. Each educational/vocational attainment must have a supporting document, such as a diploma, certificate, etc.

## 6. SUMMARY OF PROFESSIONAL/WORK HISTORY

**FIGURE 10**

<b>6. SUMMARY OF PROFESSIONAL / WORK HISTORY</b> <i>Please arrange chronologically (starting with the latest) and attach supporting documents. Use additional sheets as necessary.</i>			
Designation/Position	Office/Company/Organization	Brief Description of Functions and Responsibilities	Years of Service
MANAGER (see 6.A.)	EACOM AUSTRALIA PROPERTY LTD.	COORDINATE AND DIRECT PROJECTS	2018 - PRESENT
CHIEF CIVIL ENGINEER (see 6.B.)	EACOM AUSTRALIA PROPERTY LTD.	OVERSEES THE ENGINEERING AND TECHNICIANS AS THEY DEVELOP DESIGNS, APPROXIMATE COSTS, AND EXECUTE THEIR PLANS	2011 - 2018
PROJECT ENGINEER (see 6.C.)	SYDNEY MINE DESIGN AND DEVELOPMENT	PREPARES, SCHEDULES, COORDINATES, AND MONITORS ASSIGNED ENGINEERING PROJECTS	1999 - 2011
SENIOR CIVIL ENGINEER (see 6.D.)	GLOBAL MINING SERVICES	INVOLVED IN THE PLANNING PROCESS OF PROJECTS	1995 - 1999

- 6.1. Starting from the most current work, indicate positions held/work experience and the complete name of office/company/organization. Please do not abbreviate.
- 6.2. Briefly describe the functions and responsibilities of the nominee concerning the position held/work experience cited in the Nomination Form.
- 6.3. Indicate the years of service for each position held/work experience.
- 6.4. Attach supporting documents. Use additional sheets as necessary.

## 7. SUMMARY OF ACCOMPLISHMENTS AND CONTRIBUTIONS

**FIGURE 11**

<p><b>7. SUMMARY OF ACCOMPLISHMENTS AND CONTRIBUTIONS</b>  <i>Please arrange chronologically (starting with the latest) and attach supporting documents. Use additional sheets as necessary.</i></p> <p>A. LED MAJOR INFRASTRUCTURE PROJECTS IN BRISBANE (see 7.A.)          B. AUTHORED NUMEROUS PUBLICATIONS AND SERVED AS RESOURCE PERSON IN INTERNATIONAL, REGIONAL AND NATIONAL CONFERENCES AND MEETINGS (see 7.B.)          C. CURRENTLY PROVIDING FINANCIAL SUPPORT (PHP XXX) AND MENTORING (X) ENGINEERING STUDENTS FROM ALBAY (see 7.C.)          D. DONATED (PHP XXX) FOR THE ESTABLISHMENT OF CLASSROOMS IN LEGAZPI CITY AND MASBATE CITY (see 7.D.)          E. ACTIVE FILIPINO COMMUNITY LEADER IN BRISBANE SPEARHEADING ACTIVITIES AIMED AT ADVANCING THE PROFESSIONAL DEVELOPMENT AND RECOGNITION OF FILIPINO ENGINEERS IN AUSTRALIA (see 7.E.)</p>
--

- 7.1. The contributions of the nominee must be specifically described, whether personal or professional service, material or financial contribution, or technology, skill, or know-how that has proven to be recognized or beneficial. Indicate the exact or estimated value in Philippine Peso (PHP) if the contribution is monetary or material.
- 7.2. Include qualitative and quantitative information to highlight the outcome or impact of the nominee's contribution to the beneficiaries, community, country, or the nominee's profession.

- 7.3. Arrange chronologically (starting with the latest) and attach supporting documents for each accomplishment and contribution cited in the Nomination Form.

Supporting documents may include, but are not limited to, a letter of acknowledgement from the beneficiary, news articles, photos, reports, receipts, certificates of appreciation or commendation, etc.

## 8. AWARDS/CITATIONS/HONORS

**FIGURE 12**

<b>8. AWARDS/CITATIONS/HONORS</b> <i>Please arrange chronologically and enclose copies of citations, certifications, and other supporting documents. Use additional sheets as necessary.</i>		
Awards/Honors/Citations	Conferred by	When
AUSTRALIAN ENGINEERING EXCELLENCE AWARDS (see 8.A.)	ENGINEERS AUSTRALIA	2023
PUBLIC SERVICE MEDAL (see 8.B.)	BRISBANE CITY COUNCIL	2022
GLOBAL PROJECT INNOVATION AWARDS (see 8.C.)	ENGINEERS AUSTRALIA	2018
OUTSTANDING ALUMNA IN THE FIELD OF ENGINEERING (see 8.D.)	BICOL UNIVERSITY	2010

- 8.1. Starting with the most recent, list the awards, recognitions, citations, commendations, honors, etc., received by the nominee. Achievement emanating from scholastic performance, employment, and voluntary or non-profit work may be included.
- 8.2. Attach supporting documents for each award, recognition, citation, commendation, honor, etc., cited in the Nomination Form. Do not send original copies.
- 8.3. Supporting documents may include, but are not limited to, copies of the certificates/awards received, letters of commendation, photos, videos, feature/news articles, publications, etc.

## 9. TESTIMONIALS

**FIGURE 13**

<b>9. TESTIMONIALS</b> <i>Please list and submit testimonials from at least three (3) competent persons or beneficiaries. Additional testimonials and references may be included. Use additional sheets as necessary.</i>			
Reference/Beneficiary	Profession/Designation	Address	Tel./Mobile No./E-mail
<b>OLIVER RYAN</b> (see 9.A.)	<b>CHIEF OPERATIONS OFFICER</b>	<b>BRISBANE, AUSTRALIA</b>	<b>+61-7-3124-7658</b> <a href="mailto:ryanoliver@eacom.com">ryanoliver@eacom.com</a>
<b>NOAH WILLIAMS</b> (see 9.B.)	<b>SENIOR CIVIL ENGINEER</b>	<b>SYDNEY, AUSTRALIA</b>	<b>+61-2-2143-6587</b> <a href="mailto:noahwilliams@gmail.com">noahwilliams@gmail.com</a>
<b>NICANOR C. TOMAS</b> (see 9.C.)	<b>DEAN</b>	<b>METRO MANILA, PHILIPPINES</b>	<b>+63-917-123-4567</b> <a href="mailto:ntomas@tup.edu.ph">ntomas@tup.edu.ph</a>

- 9.1. List and submit testimonials from at least three (3) competent persons or beneficiaries of assistance.
- 9.2. Indicate their full name following this format: Given Name, Middle Initial, Family Name), profession/designation, addresses, and contact information.
- 9.3. There is no prescribed format for testimonials.
- 9.4. There is no statute of limitations regarding the date the testimonial was acquired. Exemplary commendations earned a decade or so may be included.
- 9.5. Additional testimonials and references may be included.

## 10. OTHER RELEVANT INFORMATION


**FIGURE 14**

<b>10. OTHER RELEVANT INFORMATION</b> <i>Please include information other than those mentioned above that may support the nomination, such as research papers, publications, news or feature articles, other professional/personal affiliations, or additional photographs. Use additional sheets as necessary.</i>
<p>A. INTERVIEWED IN ABC NEWS (see 10.A.)</p> <p>B. FEATURED ARTICLE IN THE AUSTRALIAN BROADSHEET (see 10.B.)</p> <p>C. PUBLISHED WRITTEN ARTICLES IN BRISBANE TIMES (see 10.C.)</p> <p>D. FEATURED STORY IN BRISBANE TIMES (see 10.D.)</p> <p>E. SPECIAL EPISODE IN 9NEWS AUSTRALIA LIFESTYLE CHANNEL (see 10.E.)</p>

- 10.1. Include information other than previously mentioned that may support the nomination, such as research papers, publications, feature/news articles, professional/personal affiliations, photos, videos, etc. Use additional sheets as necessary.
- 10.2. Each additional information must have supporting documents attached to the nomination.

## 11. NOMINATING PARTY

**FIGURE 15**

11. NOMINATING PARTY				
Title	Given Name	Middle Name	Family Name	Suffix
MS.	MARIAN	DELA CRUZ	RAMOS	N/A
<b>Current Address</b>				
House/Bldg. Number	Street/Village	City/Town	Province/State	Country
651	QUEEN STREET	BRISBANE	QUEENSLAND	AUSTRALIA
Telephone No.		Mobile No. (include country and area code)		
+61-7-1234-5678		+61-7-8765-4321		
Email Address		Signature of the Nominating Party		
<a href="mailto:mdcramos@yahoo.com">mdcramos@yahoo.com</a>				

- 11.1. The name of the nominating party must be filled out in the following format: Title, Given Name, Middle Name, Family Name, and Name Extension/Suffix (if applicable).
- 11.2. Indicate the complete current address of the nominating party.
- 11.3. Contact numbers should include country and area codes.
- 11.4. Information such as advisories, acknowledgment, and inquiries regarding the nomination will be sent primarily through email. Thus, it is important to indicate an **active** email address.
- 11.5. Indicate a link to the nominating party's social media account, such as Facebook, etc.
- 11.6. The Nomination Form must bear the signature of the nominating party.

## **CONTACT INFORMATION OF THE AWARDS SECRETARIAT**

For further information and questions, you may contact the:

### **PAFIOO SECRETARIAT**

**c/o: Policy, Planning, and Research Division**

**Commission on Filipinos Overseas**

21<sup>st</sup> Floor The Upper Class Tower, Quezon Avenue corner Scout Reyes Street, Diliman Quezon City, 1103 Metro Manila, Philippines

Email: [pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph) (**preferred means of communication**)

Tel. Nos.: 8552-4760 to 768

Website: [www.presidentialawards.cfo.gov.ph](http://www.presidentialawards.cfo.gov.ph)

Facebook: <http://www.facebook.com/gawadpangulo>



# SAMPLE OF ACCOMPLISHED NOMINATION FORM

**FIGURE 16**



**Instructions.** Please type or write the required information. Use additional sheets as necessary. Do not leave any entries blank (indicate N/A if not applicable). Misrepresentation or falsification of information stated in the nomination form or in any of the supporting documents submitted will result in automatic disqualification.

<b>1. INITIAL NOMINATION CATEGORY</b>		<b>2. FINAL NOMINATION CATEGORY (for the Awards Secretariat only)</b>		
<input type="checkbox"/> Banaag <input type="checkbox"/> Kaanib ng Bayan <input type="checkbox"/> Lingkod sa Kapwa Pilipino <input checked="" type="checkbox"/> Pamana ng Pilipino		<input type="checkbox"/> Banaag <input type="checkbox"/> Kaanib ng Bayan <input type="checkbox"/> Lingkod sa Kapwa Pilipino <input type="checkbox"/> Pamana ng Pilipino		
<b>3. CHECKLIST OF REQUIRED ATTACHMENTS AND SUPPORTING DOCUMENTS</b>				
<input checked="" type="checkbox"/> Photo (formal close-up or portrait shot) <input checked="" type="checkbox"/> Introductory Video (max. of 3 minutes) <input checked="" type="checkbox"/> Supporting Documents for Educational Achievements <input checked="" type="checkbox"/> Supporting Documents for Work/Professional History <input checked="" type="checkbox"/> Supporting Documents for Accomplishments and Contributions <input checked="" type="checkbox"/> Copy of Certificates and Awards Received		<input checked="" type="checkbox"/> Testimonials (at least 3) <input checked="" type="checkbox"/> Additional Documentation (if applicable) <input checked="" type="checkbox"/> Board Resolution (if applicable) <input checked="" type="checkbox"/> Signed Endorsement Form (to be accomplished by the Philippine Foreign Service Post) <input checked="" type="checkbox"/> Signed Certificate of No Derogatory Records <input checked="" type="checkbox"/> USB Flash Drive		
<b>4. INFORMATION ABOUT THE NOMINEE</b>				
<i>Please attach a formal close-up or portrait photo.</i>				
Title	Given Name	Middle Name	Family Name	Suffix
MR.	JUAN	SANTOS	DELA CRUZ	JR.
<b>Current Address</b>				
House/Bldg. Number	Street/Village	City/Town	Province/State	Country
NO. 59	EAST COAST CRESCENT	BRISBANE	QUEENSLAND	AUSTRALIA
<b>Contact Information</b>				
Telephone No.		Mobile No. (include country and area codes)		
+61-7-1234-5678		+61-4-7654-3210		
Email Address		Link to Social Media Accounts (e.g., Facebook, etc.)		
jsdelacruz67@gmail.com		https://www.facebook.com/juan.delacruz.67		
Date of Birth (mm-dd-yyyy)	Place of Birth	Hometown in the Philippines (if different from Place of Birth)		
12/19/1967	LEGAZIPI CITY, ALBAY, PHILIPPINES	GUINOBATAN, ALBAY		
Citizenship (Please indicate if dual.)	Civil Status	Sex		
FILIPINO-AUSTRALIAN	MARRIED	<input type="checkbox"/> Female <input checked="" type="checkbox"/> Male		
<b>5. EDUCATIONAL BACKGROUND</b>				
<i>Please arrange chronologically (starting with the latest) and attach supporting documents. Use additional sheets as necessary.</i>				
Course/Degree/Program	School/College/University	Year	Academic Honors/Awards	
MASTER OF SCIENCE IN MANAGEMENT ENGINEERING (see 5.A.)	UNIVERSITY OF THE PHILIPPINES – DILIMAN	1987	N/A	
BACHELOR OF SCIENCE IN CIVIL ENGINEERING (see 5.B.)	BICOL UNIVERSITY	1982	CUM LAUDE	

**6. SUMMARY OF PROFESSIONAL / WORK HISTORY**

Please arrange chronologically (starting with the latest) and attach supporting documents. Use additional sheets as necessary.

Designation/Position	Office/Company/Organization	Brief Description of Functions and Responsibilities	Years of Service
MANAGER (see 6.A.)	EACOM AUSTRALIA PROPERTY LTD.	COORDINATE AND DIRECT PROJECTS	2018 - PRESENT
CHIEF CIVIL ENGINEER (see 6.B.)	EACOM AUSTRALIA PROPERTY LTD.	OVERSEES THE ENGINEERING AND TECHNICIANS AS THEY DEVELOP DESIGNS, APPROXIMATE COSTS, AND EXECUTE THEIR PLANS	2011 - 2018
PROJECT ENGINEER (see 6.C.)	SYDNEY MINE DESIGN AND DEVELOPMENT	PREPARES, SCHEDULES, COORDINATES, AND MONITORS ASSIGNED ENGINEERING PROJECTS	1999 - 2011
SENIOR CIVIL ENGINEER (see 6.D.)	GLOBAL MINING SERVICES	INVOLVED IN THE PLANNING PROCESS OF PROJECTS	1995 - 1999

**7. SUMMARY OF ACCOMPLISHMENTS AND CONTRIBUTIONS**

Please arrange chronologically (starting with the latest) and attach supporting documents. Use additional sheets as necessary.

- A. LED MAJOR INFRASTRUCTURE PROJECTS IN BRISBANE (see 7.A.)
- B. AUTHORED NUMEROUS PUBLICATIONS AND SERVED AS RESOURCE PERSON IN INTERNATIONAL, REGIONAL AND NATIONAL CONFERENCES AND MEETINGS (see 7.B.)
- C. CURRENTLY PROVIDING FINANCIAL SUPPORT (PHP XXX) AND MENTORING (X) ENGINEERING STUDENTS FROM ALBAY (see 7.C.)
- D. DONATED (PHP XXX) FOR THE ESTABLISHMENT OF CLASSROOMS IN LEGAZPI CITY AND MASBATE CITY (see 7.D.)
- E. ACTIVE FILIPINO COMMUNITY LEADER IN BRISBANE SPEARHEADING ACTIVITIES AIMED AT ADVANCING THE PROFESSIONAL DEVELOPMENT AND RECOGNITION OF FILIPINO ENGINEERS IN AUSTRALIA (see 7.E.)

**8. AWARDS/CITATIONS/HONORS**

Please arrange chronologically and enclose copies of citations, certifications, and other supporting documents. Use additional sheets as necessary.

Awards/Honors/Citations	Conferred by	When
AUSTRALIAN ENGINEERING EXCELLENCE AWARDS (see 8.A.)	ENGINEERS AUSTRALIA	2023
PUBLIC SERVICE MEDAL (see 8.B.)	BRISBANE CITY COUNCIL	2022
GLOBAL PROJECT INNOVATION AWARDS (see 8.C.)	ENGINEERS AUSTRALIA	2018
OUTSTANDING ALUMNA IN THE FIELD OF ENGINEERING (see 8.D.)	BICOL UNIVERSITY	2010

**9. TESTIMONIALS**

Please list and submit testimonials from at least three (3) competent persons or beneficiaries. Additional testimonials and references may be included. Use additional sheets as necessary.

Reference/Beneficiary	Profession/Designation	Address	Tel./Mobile No./E-mail
OLIVER RYAN (see 9.A.)	CHIEF OPERATIONS OFFICER	BRISBANE, AUSTRALIA	+61-7-3124-7658 <a href="mailto:ryanoliver@eacom.com">ryanoliver@eacom.com</a>
NOAH WILLIAMS (see 9.B.)	SENIOR CIVIL ENGINEER	SYDNEY, AUSTRALIA	+61-2-2143-6587 <a href="mailto:noahwilliams@gmail.com">noahwilliams@gmail.com</a>
NICANOR C. TOMAS (see 9.C.)	DEAN	METRO MANILA, PHILIPPINES	+63-917-123-4567 <a href="mailto:ntomas@tup.edu.ph">ntomas@tup.edu.ph</a>



Office of the President of the Philippines  
COMMISSION ON FILIPINOS OVERSEAS

ANNEX 3A. NOMINATION FORM – FOR INDIVIDUAL NOMINEE  
This form can be downloaded from [www.presidentalawards.cfo.gov.ph](http://www.presidentalawards.cfo.gov.ph)

Page 2 of 3

**10. OTHER RELEVANT INFORMATION**

Please include information other than those mentioned above that may support the nomination, such as research papers, publications, news or feature articles, other professional/personal affiliations, or additional photographs. Use additional sheets as necessary.

- A. INTERVIEWED IN ABC NEWS (see 10.A.)
- B. FEATURED ARTICLE IN THE AUSTRALIAN BROADSHEET (see 10.B.)
- C. PUBLISHED WRITTEN ARTICLES IN BRISBANE TIMES (see 10.C.)
- D. FEATURED STORY IN BRISBANE TIMES (see 10.D.)
- E. SPECIAL EPISODE IN 9NEWS AUSTRALIA LIFESTYLE CHANNEL (see 10.E.)

**11. NOMINATING PARTY**

Title	Given Name	Middle Name	Family Name	Suffix
MS.	MARIAN	DELA CRUZ	RAMOS	N/A
<b>Current Address</b>				
House/Bldg. Number	Street/Village	City/Town	Province/State	Country
651	QUEEN STREET	BRISBANE	QUEENSLAND	AUSTRALIA
Telephone No.		Mobile No. (include country and area code)		
+61-7-1234-5678		+61-7-8765-4321		
Email Address		Signature of the Nominating Party		
mdcramos@yahoo.com				

**IMPORTANT REMINDERS**

In providing your personal data and the above information, you agree that your data may be used and processed by the CFO in accordance with the Philippine Data Privacy Act of 2012, its implementing rules and regulations, and the [CFO Data Privacy Policy](#).

All documents attached to this form must be written or translated into English or Filipino. All documents shall be treated with utmost confidentiality and shall become the property of the Commission on Filipinos Overseas (CFO) and will not be returned. Please do not submit original documents that are of value, whether commercial or personal.

Failure to submit the required documents may be a cause for disqualification from the awards. The hard copy of the **endorsed** nomination and relevant supporting documents must be submitted no later than **30 May 2024 (Philippine time)** to the:

**PAFIOO SECRETARIAT**  
**c/o: Policy, Planning, and Research Division**  
**Commission on Filipinos Overseas**  
 21<sup>st</sup> Floor The Upper Class Tower, Quezon Avenue corner Scout Reyes Street, Diliman, Quezon City  
 1103 Metro Manila, Philippines

For more information on the nomination process, visit [www.presidentialawards.cfo.gov.ph](http://www.presidentialawards.cfo.gov.ph). For inquiries, contact the PAFIOO Secretariat through e-mail at [pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph). Follow the PAFIOO Facebook page for the latest news and announcements.



Office of the President of the Philippines  
**COMMISSION ON FILIPINOS OVERSEAS**

ANNEX 3A. NOMINATION FORM – FOR INDIVIDUAL NOMINEE  
 This form can be downloaded from [www.presidentialawards.cfo.gov.ph](http://www.presidentialawards.cfo.gov.ph).

Page 3 of 3



**ANNEX 2B. STEP-BY-STEP GUIDE FOR COMPLETING THE  
PAFIOO NOMINATION FORM**  
**- FOR ORGANIZATION NOMINEE -**


<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
<b>0. Introduction and General Guidelines</b>	<b>2</b>
<b>1. Initial Nomination Category</b>	<b>5</b>
<b>2. Final Nomination Category</b>	<b>5</b>
<b>3. Checklist of Required Attachments and Supporting Documents</b>	<b>6</b>
<b>4. Information About the Nominee</b>	<b>9</b>
<b>5. Profile of the Organization</b>	<b>10</b>
<b>6. Summary of Accomplishments and Contributions</b>	<b>11</b>
<b>7. Awards/Citations/Honors</b>	<b>12</b>
<b>8. Testimonials</b>	<b>12</b>
<b>9. Other Relevant Information</b>	<b>13</b>
<b>10. Nominating Party</b>	<b>14</b>
<b>Contact Information of the Awards Secretariat</b>	<b>15</b>
<b>Sample of Accomplished Nomination Form</b>	<b>16</b>

**NOTE: Accomplishing the Nomination Form would require preparation, time, attention to detail, and close coordination between the nominating party, nominee, and concerned Philippine Foreign Service Post. Kindly take all of these into consideration.**

## 0. INTRODUCTION AND GENERAL GUIDELINES

- 0.1. This Annex 2B. Step-by-Step Guide for Completing the PAFIOO Nomination Form (For Organization Nominees) provides the detailed process and helpful tips on how to accomplish and package the Nomination Form and relevant supporting documents of an organization nominee for the PAFIOO accordingly.
- 0.2. For detailed information on the eligibility, qualifications, and nomination process, please refer to the **Guidelines for the 2024 Presidential Awards for Filipino Individuals and Organizations Overseas**, available at: <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.
- 0.3. Any individual, whether Filipino or foreigner, may submit nominations for the awards by mail/courier to the Embassy of the Philippines or Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operations of the nominee. Email submission of nomination is not allowed.
- 0.4. To nominate, only the prescribed PAFIOO Nomination Form (For Organization Nominee) may be used. The electronic copy of the said form is available and can be downloaded at: <https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.

**FIGURE 1. NOMINATION FORM FOR ORGANIZATION**



**2024 Presidential Awards for Filipino Individuals and Organizations Overseas**  
**NOMINATION FORM FOR ORGANIZATION**

COMMISSION ON FILIPINO OVERSEAS

**Instructions:** Please type or write the required information. Use additional sheets as necessary. Do not leave any section blank. You can only **NOT** apply for: 1) An organization or institution of information stated in the nominating form; 2) an individual nominator's activities with results or no source of qualification.

**1. Nominating Organization**

**2. NAME, ADDRESS AND CONTACT INFORMATION**

**3. CONTACT INFORMATION OF Nominators and SUPPORTING ORGANIZATION**

**4. CONTACT INFORMATION OF THE NOMINEE**

**5. OFFICIAL OF THE ORGANIZATION (Must be Legitimate)**

**6. SUMMARY OF ACCOMPLISHMENTS AND CONTRIBUTIONS**

**7. RECOMMENDATION/ENDORSEMENT**

**8. TESTIMONIALS**

**9. OTHER RELEVANT INFORMATION**

**10. Nominating Party**

**11. SUPPORTING ORGANIZATION**

**12. CONTACT INFORMATION OF THE NOMINEE**

**13. CONTACT INFORMATION OF THE NOMINEE**

**14. CONTACT INFORMATION OF THE NOMINEE**

**15. CONTACT INFORMATION OF THE NOMINEE**

**16. CONTACT INFORMATION OF THE NOMINEE**

**17. CONTACT INFORMATION OF THE NOMINEE**

**18. CONTACT INFORMATION OF THE NOMINEE**

**19. CONTACT INFORMATION OF THE NOMINEE**

**20. CONTACT INFORMATION OF THE NOMINEE**

**21. CONTACT INFORMATION OF THE NOMINEE**

**22. CONTACT INFORMATION OF THE NOMINEE**

**23. CONTACT INFORMATION OF THE NOMINEE**

**24. CONTACT INFORMATION OF THE NOMINEE**

**25. CONTACT INFORMATION OF THE NOMINEE**

**26. CONTACT INFORMATION OF THE NOMINEE**

**27. CONTACT INFORMATION OF THE NOMINEE**

**28. CONTACT INFORMATION OF THE NOMINEE**

**29. CONTACT INFORMATION OF THE NOMINEE**

**30. CONTACT INFORMATION OF THE NOMINEE**

**31. CONTACT INFORMATION OF THE NOMINEE**

**32. CONTACT INFORMATION OF THE NOMINEE**

**33. CONTACT INFORMATION OF THE NOMINEE**

**34. CONTACT INFORMATION OF THE NOMINEE**

**35. CONTACT INFORMATION OF THE NOMINEE**

**36. CONTACT INFORMATION OF THE NOMINEE**

**37. CONTACT INFORMATION OF THE NOMINEE**

**38. CONTACT INFORMATION OF THE NOMINEE**

**39. CONTACT INFORMATION OF THE NOMINEE**

**40. CONTACT INFORMATION OF THE NOMINEE**

**41. CONTACT INFORMATION OF THE NOMINEE**

**42. CONTACT INFORMATION OF THE NOMINEE**

**43. CONTACT INFORMATION OF THE NOMINEE**

**44. CONTACT INFORMATION OF THE NOMINEE**

**45. CONTACT INFORMATION OF THE NOMINEE**

**46. CONTACT INFORMATION OF THE NOMINEE**

**47. CONTACT INFORMATION OF THE NOMINEE**

**48. CONTACT INFORMATION OF THE NOMINEE**

**49. CONTACT INFORMATION OF THE NOMINEE**

**50. CONTACT INFORMATION OF THE NOMINEE**

**51. CONTACT INFORMATION OF THE NOMINEE**

**52. CONTACT INFORMATION OF THE NOMINEE**

**53. CONTACT INFORMATION OF THE NOMINEE**

**54. CONTACT INFORMATION OF THE NOMINEE**

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**98. CONTACT INFORMATION OF THE NOMINEE**

**99. CONTACT INFORMATION OF THE NOMINEE**

**100. CONTACT INFORMATION OF THE NOMINEE**



- 0.5. Please pay particular attention to the instructions in the Nomination Form.
- 0.6. Accomplishing the Nomination Form would require preparation, time, attention to detail, and close coordination between the nominating party, nominee, and concerned Philippine Foreign Service Post. Kindly take all of these into consideration.
- 0.7. Entries in the form may be filled out by handwriting or through encoding. Entries should be in block capital format (Example: DELA CRUZ, JUAN).
- 0.8. The Nomination Form must be completed, and all required information and supporting documents must be provided. Do not leave blank entries. Put N/A if not applicable and use additional sheets as necessary.
- 0.9. Misrepresentation or falsification of information stated in the Nomination Form or any of the supporting documents will result in the **automatic and perpetual disqualification of the nominee.**
- 0.10. The Nomination Form for the organization nominee contains ten (10) sections:
- 1. Initial Nomination Category**
  - 2. Final Nomination Category** (to be accomplished by the Awards Secretariat only)
  - 3. Checklist of Required Attachments and Supporting Documents**
  - 4. Information About the Nominee**
  - 5. Profile of the Organization**
  - 6. Summary of Accomplishments and Contributions**
  - 7. Awards/Citations/Honors**
  - 8. Testimonials**
  - 9. Other Relevant Information**
  - 10. Nominating Party**
- 0.10. In order to ease the review and evaluation of the nominations, referencing attachments and supporting documents must correspond to the section where they are introduced and must follow this format:

### Examples:

For Section 6. Summary of Accomplishments and Contributions – it should be 6.A, 6.B, 6.C, and so on and so forth; and

A. Conducted a 3-day medical mission and feeding program for the 200 children of the Municipality of Tayug, Pangasinan	<b>See 6.A</b>
B. Donated 20 computer desktops and 100 books to the students of San Jacinto National High School in Pangasinan	<b>See 6.B</b>

For Section 8. Testimonials – it should be 8.A, 8.B, 8.C, and so on.

A. Testimonial Letter from Mr. Juan Dela Cruz - Adopt a Scholar Recipient from Bicol Regional Science High School	<b>See 8.A</b>
B. Letter of Appreciation from Chairman Juan Dela Cruz on the Conduct of Feeding Program for the 50 indigent families of Brgy. San Felipe, Naga City	<b>See 8.B</b>

- 0.11. **Referring only to the attached supporting documents without filling out the entries in the Nomination Form will not be considered. The Awards Secretariat and Committees use the Nomination Form as the main reference in evaluating the nominee. Therefore, all essential information must be in the Nomination Form.**
- 0.12. The duly completed Nomination Form, additional sheets, and other supporting documents must be submitted first to the Embassy of the Philippines or Philippine Consulate General for review and endorsement. Unendorsed and incomplete nominations shall be disqualified.
- 0.13. The directory of the Philippine Foreign Service Posts and their respective areas of jurisdiction can be found at the Department of Foreign Affairs (DFA) website: <https://www.dfa.gov.ph/about/dfa-directory/our-foreign-service-posts-dfa>.
- 0.14. Nominations received beyond the deadline of **30 May 2024 (Philippine time)** shall be disqualified. Appeals will not be entertained.

## 1. INITIAL NOMINATION CATEGORY

- 1.1. Mark the appropriate box of the award category of the organization you are nominating.

**FIGURE 2**

1. INITIAL NOMINATION CATEGORY
<input type="checkbox"/> Banaag
<input type="checkbox"/> Kaanib ng Bayan
<input checked="" type="checkbox"/> Lingkod sa Kapwa Pilipino

- 1.2. An eligible organization may be nominated in one of the following Award categories:

1.2.1. **Banaag** – conferred on overseas Filipino individuals or organizations for their significant contributions that have benefited and advanced the cause and interest of the Filipino diaspora/overseas Filipino community.

1.2.2. **Kaanib ng Bayan** – conferred on foreign individuals (natural-born) or organizations for their exceptional or significant contribution to Philippine development or a particular sector/community in the country or for advancing the cause and interest of the Filipino diaspora/overseas Filipino community.

1.2.3. **Lingkod sa Kapwa Pilipino** – conferred on overseas Filipino individuals or organizations for their significant contributions to development in the Philippines or a particular sector/community in the country.

- 1.3. An organization cannot be nominated in more than one category.

## 2. FINAL NOMINATION CATEGORY

- 2.1. This part of the Nomination Form is to be accomplished only by the Awards Secretariat. Kindly leave it blank.



**FIGURE 3**

2. FINAL NOMINATION CATEGORY (for the Awards Secretariat only)
<input type="checkbox"/> Banaag
<input type="checkbox"/> Kaanib ng Bayan
<input type="checkbox"/> Lingkod sa Kapwa Pilipino

- 2.2. The Awards Secretariat and the Committees reserve the right to change, as appropriate, the category in which the organization was initially nominated.

### 3. CHECKLIST OF REQUIRED ATTACHMENTS AND SUPPORTING DOCUMENTS

- 3.1. This section enumerates the required attachments and documents supporting the nomination. All applicable boxes must be marked, and their supporting documents must be attached to the nomination before submission.


**FIGURE 4**

3. CHECKLIST OF REQUIRED ATTACHMENTS AND SUPPORTING DOCUMENTS	
<input checked="" type="checkbox"/> Organization Logo	<input checked="" type="checkbox"/> Testimonials (at least 3)
<input checked="" type="checkbox"/> Group Photo of Officers/Members	<input checked="" type="checkbox"/> Additional Documentation (if applicable)
<input checked="" type="checkbox"/> Introductory Video (maximum of 3 minutes)	<input checked="" type="checkbox"/> Board Resolution
<input checked="" type="checkbox"/> Constitution and By-Laws	<input checked="" type="checkbox"/> Signed Endorsement Form (to be accomplished by the Philippine Foreign Service Post)
<input checked="" type="checkbox"/> Supporting Documents for Accomplishments and Contributions	<input checked="" type="checkbox"/> Signed Certificate of No Derogatory Records
<input checked="" type="checkbox"/> Copy of Certificates and Awards Received	<input checked="" type="checkbox"/> USB Flash Drive

- 3.2. Attach a recent high-resolution organization logo and group photo of the organization being nominated in JPEG or PNG format. Preferably, photos must not exceed 5 MB.
- 3.3. Prepare a maximum of 3-minute video introducing the nominee. There is no prescribed format/style for the introductory video. Essentially, the video must showcase the accomplishments and contributions of the organization nominee and why they deserve to be conferred with the PAFIOO. Preferably, the video must not exceed 500 MB.
- 3.4. An organization nominee must submit a Board Resolution certifying their application for the PAFIOO. A sample **Board Resolution** is

available and can be downloaded at:  
<https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.

#### **FIGURE 5. SAMPLE BOARD RESOLUTION**

  
COMMISSION ON FILIPINOS OVERSEAS  
OFFICE OF THE PRESIDENT OF THE PHILIPPINES

**ANNEX 6. BOARD RESOLUTION**

**(SAMPLE ONLY - FOR ORGANIZATION NOMINEE)**

BOARD RESOLUTION NO. \_\_\_\_\_  
Approving the Nomination of \_\_\_\_\_  
(name of organization)

**Whereas**, by virtue of Philippine Executive Order No. 498 of 1991, the Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO), conferred by the Philippine President, aim to recognize overseas Filipino individuals and organizations for their immense contributions to the national development and the promotion of interests and welfare of overseas Filipino communities. The awards are also given to Filipinos overseas who have distinguished themselves in their professions, while a distinct category in the Awards is also reserved for foreign individuals or organizations;

**Whereas**, the Commission on Filipinos Overseas (CFO), a duly constituted government under the Office of the President of the Philippines and was established by virtue of Batas Pambansa 79, was designated to develop and administer the said awards.

**Whereas**, in accordance with the guidelines of the PAFIOO, an organization vying for the Awards must secure a resolution from its Board of Directors/officers certifying the organization's nomination;

**NOW THEREFORE, BE IT RESOLVED** that the Board/officers hereby approve the nomination of (name of organization) to the PAFIOO under the (award category).

Approved: (Date) \_\_\_\_\_


\_\_\_\_\_  
(Signature and Name of Board Chair/Head of Organization)

(Affix your organization seal here.)

ANNEX 6. BOARD RESOLUTION (SAMPLE)

- 3.5. The **Endorsement Form** and **Certificate of No Derogatory Records** shall be completed by the Embassy of the Philippines or Philippine Consulate General, which has jurisdiction over the place of residence, work, or operation of the nominee. An electronic copy of the Endorsement Form and sample Certificate of No Derogatory Records are available and can be downloaded at:  
<https://presidentialawards.cfo.gov.ph/index.php/forms-and-guide/>.

### FIGURE 6. ENDORSEMENT FORM



## 2024 Presidential Awards for Filipino Individuals and Organizations Overseas

# ENDORSEMENT FORM

MELISSA M. MAGSAYSAN

This form shall be accomplished only by the Embassy of the Philippines or Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operation of the individual or organization nominee.

ENDORING PHILIPPINE FOREIGN SERVICE POST	
Embassy of the Philippines/ Philippine Consulate General	Name of Nominating Party
Name of Nominee	Initial Award Category Nominated

### ENDORSEMENT

The Awards Committee established in this Philippine Foreign Service Post hereby certifies that it has exercised due diligence in reviewing this nomination and states that (please check boxes):

- ☐ The Nomination Form has been duly completed, signed, and submitted on or before the announced deadline with supporting documentation.
- ☐ The nominee is a resident or registered/active organization in the country/state/territory under the jurisdiction of this Embassy/Consulate General.
- ☐ The Nomination Form is accompanied by documentary evidence or written testimonial in connection with the nominee's activities, accomplishments, and contributions within this jurisdiction or in other jurisdictions.

On the basis of the above, the Awards Committee hereby submits this endorsement to the Commission on Filipino Overseas (CFO) – PARIOD Secretariat for processing and further evaluation of this nomination.


Awards Committee Chairperson	Signature
Designation	Date of Endorsement

#### IMPORTANT REMINDERS

The original hard copy of the **endorsed** PARIOD Nomination Form and relevant supporting documents must be submitted no later than **30 May 2024 (Philippine time)** to the:

**PARIOD SECRETARIAT**  
**c/o: Policy, Planning, and Research Division**  
**Commission on Filipino Overseas**  
 21<sup>st</sup> Floor The Upper Caster Tower, Quizon Avenue corner Scout Reyes Street, Diliman, Quizon City  
 1108 Metro Manila, Philippines

For more information on the nomination process, visit [www.pcoi.dfa.gov.ph](http://www.pcoi.dfa.gov.ph). For inquiries, contact the PARIOD Secretariat at [thru@gmail.com](mailto:thru@gmail.com) at [pariodcfo.gov.ph](mailto:pariodcfo.gov.ph). Follow the PARIOD Facebook page for the latest news and announcements.




Office of the Director of the Philippines  
COMMISSION ON FILIPINO OVERSEAS

ANNEX 4. ENDORSEMENT FORM

This form can be downloaded from [www.pcoi.dfa.gov.ph](http://www.pcoi.dfa.gov.ph)

**FIGURE 7. SAMPLE OF CERTIFICATE OF NO DEROGATORY RECORDS**



DEPARTMENT OF FOREIGN AFFAIRS  
REPUBLIC OF THE PHILIPPINES

**ANNEX 5. CERTIFICATE OF NO DEROGATORY RECORDS**

(To be issued by the Embassy of the Philippines or Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operation of the individual or organization nominee)

**CERTIFICATE OF NO DEROGATORY RECORDS**  
**(SAMPLE ONLY - FOR ORGANIZATION NOMINEE)**

This is to certify that \_\_\_\_\_ (name of the organization nominee) \_\_\_\_\_, operating in \_\_\_\_\_ (complete address of the organization) \_\_\_\_\_, has no existing derogatory records in this Office such as, but not limited to, conviction for crimes involving moral turpitude or pendency of cases or complaints involving moral traits that would reflect adversely on his/her/its character, or of any recent report of an incident that would make the applicant an unsuitable candidate for the award which may negatively impact and cause embarrassment to the Office of the President if he/she were to be conferred an award of this high distinction.

This Certificate is being issued in support of their nomination to the 2024 Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO).

It is understood that any misrepresentation as to the truth of the foregoing shall cause the disapproval of their application and perpetual disqualification from the PAFIOO.

Done this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
(Signature over the Printed name of the Head of Post)

- 3.6. Nomination Form, additional sheets, and other supporting documents should be submitted in both soft and hard formats. Soft copies of documents and other relevant media formats, such as videos and photos submitted, must be contained only in a USB flash drive. Google Drive or any similar cloud storage will not be accepted.
- 3.7. Further guidelines concerning the other attachments/supporting documents mentioned in the checklist are included in its relevant section.

#### 4. INFORMATION ABOUT THE NOMINEE

**FIGURE 8**

4. INFORMATION ABOUT THE NOMINEE				
<i>Please attach the organization logo and group photo.</i>				
Complete Name of the Organization			Official Acronym of the Organization	
ASSOCIATION OF FILIPINO ENTREPRENEURS IN SINGAPORE			AFES	
Name of the Head of Organization			Official Title/Designation	
MARINA C. SANTOS			PRESIDENT	
Current Address of the Organization				
Bldg. Number	Street/Village	City/Town	Province/State	Country
71	WEST ROAD	SINGAPORE	CENTRAL REGION	SINGAPORE
Contact Information of the Organization				
Telephone No.		Mobile No. (Include country and area codes)		
+65-653-876-5432		+65-8-012-3456		
Email Address		Link to Website and/or Social Media Accounts (e.g., Facebook, etc.)		
<a href="mailto:filipinoentrep_sg@gmail.com">filipinoentrep_sg@gmail.com</a>		<a href="https://www.facebook.com/associationoffilipinoentrepneurssg">https://www.facebook.com/associationoffilipinoentrepneurssg</a>		
Contact Person (if different from above)		Email Address		
JOSEUITO S. PABLO		<a href="mailto:josepablo@gmail.com">josepablo@gmail.com</a>		

- 4.1. Indicate the complete name and official acronym of the nominated organization.
- 4.2. Contact numbers should include country and area codes.
- 4.3. Indicate the full name of the Head of the Organization and Contact Person from the Organization (if different) following this format: Title, Given Name, Middle Initial, and Family Name.
- 4.4. It is crucial to indicate an **active** email address as formal communications relevant to the PAFIOO, such as advisories,

acknowledgments, and inquiries regarding the nomination, will be sent primarily through email.

- 4.5. If applicable, indicate the link to the organization's website and social media account, such as Facebook, etc.

The **PAFIOO** has a **Facebook** page: <https://www.facebook.com/gawadpangulo>, where information about the Awards, additional tips and reminders in packaging nominations, and other important advisories are regularly posted. We highly encourage you to Like and Follow the PAFIOO FB page to receive timely information.

## 5. PROFILE OF THE ORGANIZATION

**FIGURE 9**

5. PROFILE OF ORGANIZATION		
<i>Please attach a copy of the constitution and by-laws/basic agreement and use additional sheets as necessary.</i>		
Date of Establishment (mm-dd-yyyy)	Type of Organization	Current no. of Members
8/11/2015	<input checked="" type="checkbox"/> Association <input type="checkbox"/> Corporation <input type="checkbox"/> Cooperative <input type="checkbox"/> Federation	75
Mission/Objectives of the Organization		
PROVISION OF BUSINESS/ENTREPRENEURIAL ADVICE AND FINANCIAL EDUCATION TO OVERSEAS FILIPINOS IN SINGAPORE AND THEIR FAMILIES IN THE PHILIPPINES		
Officers of the Organization (Names and Designation)		
<p>PRESIDENT – MARINA C. SANTOS</p> <p>BOARD OF DIRECTORS (see 5-A for full list of officers and members)</p> <p>JOSE D. PABLO</p> <p>MARIE E. SANTOS</p> <p>FORTUNATO Y. CRUZ</p> <p>PEDRO D. ROCES</p> <p>ANNA C. FLORES</p> <p>LORENA F. DELA CRUZ</p>		

- 5.1. Attach a copy of the organization's constitution and by-laws/basic agreement.

- 5.2. The date of establishment of the organization should be in the numeric format: mm/dd/yyyy (Example: 8/11/1996). The organization to be nominated must be operating for at least five (5) years.
- 5.3. Briefly state the primary mission/objectives of the organization.
- 5.4. List the full names of incumbent/current officers of the organization. Use additional sheets as necessary.

## 6. SUMMARY OF ACCOMPLISHMENTS AND CONTRIBUTIONS

**FIGURE 9**

<p><b>6. SUMMARY OF ACCOMPLISHMENTS AND CONTRIBUTIONS</b>  <i>Please arrange chronologically (starting with the latest) and provide copies of certifications, photos, reports, and other supporting documents. Use additional sheets as necessary.</i></p> <p>A. ASSISTED (X) NO. OF OVERSEAS FILIPINOS WHO WERE VICTIMS OF HUMAN TRAFFICKING AND ILLEGAL RECRUITMENT (see 6.A.)</p> <p>B. CONDUCTED (X) NO. OF MEDICAL MISSIONS IN THE PROVINCE OF LEYTE BENEFITING (X) NO. OF FILIPINOS/FAMILIES (see 6.B.)</p> <p>C. DONATED (PHP XXX) AND CONDUCTED RELIEF OPERATIONS TO TACLOBAN CITY BENEFITING (X) NO. OF FILIPINOS/FAMILIES (see 6.C.)</p>
--

- 6.1. The contributions of the nominee must be specifically described, whether material, financial contribution, technology, skill, or know-how that has proven to be recognized or beneficial. Indicate estimated but conservative value in Philippine Peso (PHP) if the contribution is monetary or material.
- 6.2. Include qualitative and quantitative information to describe the outcome or impact of the nominee's contribution to the beneficiaries, community, or the country.
- 6.3. Arrange chronologically (starting with the latest) and attach supporting documents for each accomplishment and contribution cited in the Nomination Form.

- 6.4. Supporting documents may include, but are not limited to, letters of acknowledgment from the beneficiary, news articles, photos, reports, receipts, certificates of appreciation or commendation, etc.

## 7. AWARDS/CITATIONS/HONORS

**FIGURE 10**

7. AWARDS/CITATIONS/HONORS		
<i>Please arrange chronologically (starting with the latest) and provide copies of certifications, photos, and other supporting documents. Use additional sheets as necessary.</i>		
Awards/Honors/Citations	Conferred by	When
PUBLIC SECTOR EXCELLENCE AWARD (see 7.A.)	SOCIAL MOVEMENT ASIA	2023
PLAQUE OF RECOGNITION (see 7.B.)	GLOBAL ENTREPRENEURS CLUB	2021
COMMUNITY SERVICE AWARD (see 7.C.)	PROVINCIAL GOVERNMENT OF LEYTE	2020
CERTIFICATE OF APPRECIATE (see 7.D.)	MUNICIPALITY OF TACLOBAN	2018

- 7.1. Starting with the most recent, list the awards, recognitions, citations, commendations, honors, etc., received by the nominee.
- 7.2. Attach supporting documents for each award, recognition, citation, commendation, honor, etc., cited in the Nomination Form. Do not send original copies.
- 7.3. Supporting documents may include, but are not limited to, copies of the certificates/awards received, letters of commendation, photos, videos, feature/news articles, publications, etc.

## 8. TESTIMONIALS

**FIGURE 11**

8. TESTIMONIALS			
<i>Please list and submit written and/or video testimonials from at least three (3) persons or beneficiaries. Additional references may be included. Use additional sheets as necessary.</i>			
Reference/Beneficiary	Profession/Designation	Address	Tel./Mobile No./E-mail
NORMA G. RAMOS (see 8.A.)	HOUSEHOLD SERVICE WORKER	SINGAPORE, SINGAPORE	+65-653-345-6789 <a href="mailto:n.ramos208@yahoo.com">n.ramos208@yahoo.com</a>
TEODORO V. SOLIS (see 8.B.)	TEACHER	SINGAPORE, SINGAPORE	+65-653-543-9876 <a href="mailto:teddysolis@yahoo.com">teddysolis@yahoo.com</a>
GLENDA R. TOMAS (see 8.C.)	HOUSEWIFE	TACLOBAN CITY, LEYTE	+63-53-123-4567 <a href="mailto:Tomas_glenda@gmail.com">Tomas_glenda@gmail.com</a>



- 8.1. List and submit testimonials from at least three (3) competent persons or beneficiaries of assistance.
- 8.2. Indicate their full name following this format: Given Name, Middle Initial, Family Name), profession/designation, addresses, and contact information.
- 8.3. There is no prescribed format for testimonials.
- 8.4. There is no statute of limitations regarding the date when the testimonial was acquired. Exemplary commendations earned a decade or so may be included.
- 8.5. Additional testimonials and references may be included.

## 9. OTHER RELEVANT INFORMATION

**FIGURE 12**

<p><b>9. OTHER RELEVANT INFORMATION</b></p> <p><i>Please include information other than those mentioned above that may support the nomination, such as research papers, publications, news or feature articles, or additional photographs. Use additional sheets as necessary.</i></p> <p>A. FEATURE ARTICLE IN SINGAPORE STANDARD (See 9.A.)</p> <p>B. NEWS ARTICLES THE STRAIT TIMES (See 9.B.)</p> <p>C. TRAINING MANUALS OF ENTREPRENEURSHIP FOR OVERSEAS FILIPINOS (See 9.C.)</p> <p>D. INTERVIEW WITH CHANNEL NEWS ASIA (See 9.D.)</p>
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- 9.1. Include information other than those previously mentioned that may support the nomination, such as research papers, publications, feature/news articles, professional/personal affiliations, photos, videos, etc. Use additional sheets as necessary.
- 9.2. Each additional information must have supporting documents attached to the nomination.



## 10. NOMINATING PARTY

**FIGURE 13**

10. NOMINATING PARTY				
Title	Given Name	Middle Name	Family Name	Suffix
MS.	ANNA	CLARO	FLORES	N/A
Current Address				
House/Bldg. Number	Street/Village	City/Town	Province/State	Country
53-B	CRESCENT HILL	SINGAPORE	CENTRAL REGION	SINGAPORE
Telephone No.		Mobile No.		
+65-653-312-7564		+65-8-012-3456		
Email Address		Signature of the Nominating Party		
<a href="mailto:anna_flores17@yahoo.com">anna_flores17@yahoo.com</a>				

- 10.1. The name of the nominating party must be filled out in the following format: Title, Given Name, Middle Name, Family Name, and Name Extension/Suffix (if applicable).
- 10.2. Indicate the complete current address of the nominating party.
- 10.3. Contact numbers should include country and area codes.
- 10.4. Important advisories, acknowledgments, and inquiries regarding the nomination will be sent primarily through email. Thus, it is important to indicate an **active** email address.
- 10.5. Indicate a link to the nominating party's social media account, such as Facebook, etc.
- 10.6. The Nomination Form must bear the signature of the nominating party.

## **CONTACT INFORMATION OF THE AWARDS SECRETARIAT**

For further information and questions, you may contact the:

### **PAFIOO SECRETARIAT**

**c/o: Policy, Planning, and Research Division**

**Commission on Filipinos Overseas**

21<sup>st</sup> Floor The Upper Class Tower, Quezon Avenue corner Scout Reyes Street, Diliman Quezon City, 1103 Metro Manila, Philippines

Email: [pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph) **(preferred means of communication)**


Tel. Nos.: 8552-4760 to 768

Website: [www.presidentialawards.cfo.gov.ph](http://www.presidentialawards.cfo.gov.ph)

Facebook: <http://www.facebook.com/gawadpangulo>

# SAMPLE OF ACCOMPLISHED NOMINATION FORM

**FIGURE 14**




## 2024 Presidential Awards for Filipino Individuals and Organizations Overseas

### NOMINATION FORM FOR ORGANIZATION

**Instructions.** Please type or write the required information. Use additional sheets as necessary. Do not leave any entries blank (indicate N/A if not applicable). Misrepresentation or falsification of information stated in the nomination form or in any of the supporting documents submitted will result in automatic disqualification.


<b>1. INITIAL NOMINATION CATEGORY</b> <input type="checkbox"/> Banaag <input type="checkbox"/> Kaanib ng Bayan <input checked="" type="checkbox"/> Lingkod sa Kapwa Pilipino	<b>2. FINAL NOMINATION CATEGORY</b> (for the Awards Secretariat only) <input type="checkbox"/> Banaag <input type="checkbox"/> Kaanib ng Bayan <input type="checkbox"/> Lingkod sa Kapwa Pilipino																																																							
<b>3. CHECKLIST OF REQUIRED ATTACHMENTS AND SUPPORTING DOCUMENTS</b> <div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <input checked="" type="checkbox"/> Organization Logo  <input checked="" type="checkbox"/> Group Photo of Officers/Members  <input checked="" type="checkbox"/> Introductory Video (maximum of 3 minutes)  <input checked="" type="checkbox"/> Constitution and By-Laws  <input checked="" type="checkbox"/> Supporting Documents for Accomplishments and Contributions  <input checked="" type="checkbox"/> Copy of Certificates and Awards Received           </div> <div style="width: 48%;"> <input checked="" type="checkbox"/> Testimonials (at least 3)  <input checked="" type="checkbox"/> Additional Documentation (if applicable)  <input checked="" type="checkbox"/> Board Resolution  <input checked="" type="checkbox"/> Signed Endorsement Form (to be accomplished by the Philippine Foreign Service Post)  <input checked="" type="checkbox"/> Signed Certificate of No Derogatory Records  <input checked="" type="checkbox"/> USB Flash Drive           </div> </div>																																																								
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<a href="mailto:filipinoentrep_sg@gmail.com">filipinoentrep_sg@gmail.com</a>		<a href="https://www.facebook.com/associationoffilipinoentrepneurssg">https://www.facebook.com/associationoffilipinoentrepneurssg</a>																																																						
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Office of the President of the Philippines  
**COMMISSION ON FILIPINOS OVERSEAS**

ANNEX 3B. NOMINATION FORM – FOR ORGANIZATION NOMINEE  
 This form can be downloaded from [www.presidentalawards.cfo.gov.ph](http://www.presidentalawards.cfo.gov.ph)  
 Page 1 of 3

Officers of the Organization (Names and Designation)			
<p><b>PRESIDENT – MARINA C. SANTOS</b></p> <p><b>BOARD OF DIRECTORS (see 5-A for full list of officers and members)</b></p> <p>JOSE D. PABLO</p> <p>MARIE E. SANTOS</p> <p>FORTUNATO Y. CRUZ</p> <p>PEDRO D. ROCES</p> <p>ANNA C. FLORES</p> <p>LORENA F. DELA CRUZ</p>			
6. SUMMARY OF ACCOMPLISHMENTS AND CONTRIBUTIONS			
<p><i>Please arrange chronologically (starting with the latest) and provide copies of certifications, photos, reports, and other supporting documents. Use additional sheets as necessary.</i></p>			
<p>A. ASSISTED (X) NO. OF OVERSEAS FILIPINOS WHO WERE VICTIMS OF HUMAN TRAFFICKING AND ILLEGAL RECRUITMENT (see 6.A.)</p> <p>B. CONDUCTED (X) NO. OF MEDICAL MISSIONS IN THE PROVINCE OF LEYTE BENEFITING (X) NO. OF FILIPINOS/FAMILIES (see 6.B.)</p> <p>C. DONATED (PHP XXX) AND CONDUCTED RELIEF OPERATIONS TO TACLOBAN CITY BENEFITING (X) NO OF FILIPINOS/FAMILIES (see 6.C.)</p>			
7. AWARDS/CITATIONS/HONORS			
<p><i>Please arrange chronologically (starting with the latest) and provide copies of certifications, photos, and other supporting documents. Use additional sheets as necessary.</i></p>			
Awards/Honors/Citations	Conferred by	When	
PUBLIC SECTOR EXCELLENCE AWARD (see 7.A.)	SOCIAL MOVEMENT ASIA	2023	
PLAQUE OF RECOGNITION (see 7.B.)	GLOBAL ENTREPRENEURS CLUB	2021	
COMMUNITY SERVICE AWARD (see 7.C.)	PROVINCIAL GOVERNMENT OF LEYTE	2020	
CERTIFICATE OF APPRECIATE (see 7.D.)	MUNICIPALITY OF TACLOBAN	2018	
8. TESTIMONIALS			
<p><i>Please list and submit written and/or video testimonials from at least three (3) persons or beneficiaries. Additional references may be included. Use additional sheets as necessary.</i></p>			
Reference/Beneficiary	Profession/Designation	Address	Tel./Mobile No./E-mail
NORMA G. RAMOS (see 8.A.)	HOUSEHOLD SERVICE WORKER	SINGAPORE, SINGAPORE	+65-653-345-6789 <a href="mailto:n.ramos208@yahoo.com">n.ramos208@yahoo.com</a>
TEODORO V. SOLIS (see 8.B.)	TEACHER	SINGAPORE, SINGAPORE	+65-653-543-9876 <a href="mailto:teddysolis@yahoo.com">teddysolis@yahoo.com</a>
GLENDA R. TOMAS (see 8.C.)	HOUSEWIFE	TACLOBAN CITY, LEYTE	+63-53-123-4567 <a href="mailto:Tomas_glenda@gmail.com">Tomas_glenda@gmail.com</a>
9. OTHER RELEVANT INFORMATION			
<p><i>Please include information other than those mentioned above that may support the nomination, such as research papers, publications, news or feature articles, or additional photographs. Use additional sheets as necessary.</i></p>			
<p>A. FEATURE ARTICLE IN SINGAPORE STANDARD (See 9.A.)</p> <p>B. NEWS ARTICLES THE STRAIT TIMES (See 9.B.)</p> <p>C. TRAINING MANUALS OF ENTREPRENEURSHIP FOR OVERSEAS FILIPINOS (See 9.C.)</p> <p>D. INTERVIEW WITH CHANNEL NEWS ASIA (See 9.D.)</p>			

10. NOMINATING PARTY				
Title	Given Name	Middle Name	Family Name	Suffix
MS.	ANNA	CLARO	FLORES	N/A
Current Address				
House/Bldg. Number	Street/Village	Qty/Town	Province/State	Country
53-B	CRESCENT HILL	SINGAPORE	CENTRAL REGION	SINGAPORE
Telephone No.		Mobile No.		
+65-653-312-7564		+65-8-012-3456		
Email Address		Signature of the Nominating Party		
<a href="mailto:anna_flores17@yahoo.com">anna_flores17@yahoo.com</a>				

#### **IMPORTANT REMINDERS**

In providing your personal data and the above information, you agree that your data may be used and processed by the CFO in accordance with the Philippine Data Privacy Act of 2012, its implementing rules and regulations, and the [CFO Data Privacy Policy](#).

All documents attached to this form must be written in or translated into English or Filipino. All documents shall be treated with the utmost confidentiality and shall become the property of the Commission on Filipinos Overseas (CFO) and will not be returned. Please do not submit original documents that are of value, whether commercial or personal.

Failure to submit the required documents may be a cause for disqualification from the awards. The hard copy of the **endorsed** nomination and relevant supporting documents must be submitted no later than **30 May 2024 (Philippine time)** to the:

**PAFIOO SECRETARIAT**  
**c/o: Policy, Planning, and Research Division**  
**Commission on Filipinos Overseas**  
 21<sup>st</sup> Floor The Upper Class Tower, Quezon Avenue corner Scout Reyes Street, Diliman, Quezon City  
 1103 Metro Manila, Philippines

For more information on the nomination process, visit [www.presidentalawards.cfo.gov.ph](http://www.presidentalawards.cfo.gov.ph). For inquiries, contact the PAFIOO Secretariat through email at [pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph). Follow the PAFIOO Facebook page for the latest news and announcements.



GAWAD NG PANGULO

## 2024 Presidential Awards for Filipino Individuals and Organizations Overseas NOMINATION FORM FOR INDIVIDUAL

**Instructions.** Please type or write the required information. Use additional sheets as necessary. Do not leave any entries blank (indicate N/A if not applicable). Misrepresentation or falsification of information stated in the nomination form or in any of the supporting documents submitted will result in automatic disqualification.

1. INITIAL NOMINATION CATEGORY		2. FINAL NOMINATION CATEGORY (for the Awards Secretariat only)		
<input type="checkbox"/> Banaag <input type="checkbox"/> Kaanib ng Bayan <input type="checkbox"/> Lingkod sa Kapwa Pilipino <input type="checkbox"/> Pamana ng Pilipino		<input type="checkbox"/> Banaag <input type="checkbox"/> Kaanib ng Bayan <input type="checkbox"/> Lingkod sa Kapwa Pilipino <input type="checkbox"/> Pamana ng Pilipino		
3. CHECKLIST OF REQUIRED ATTACHMENTS AND SUPPORTING DOCUMENTS				
<input type="checkbox"/> Photo (formal close-up or portrait shot) <input type="checkbox"/> Introductory Video (max. of 3 minutes) <input type="checkbox"/> Supporting Documents for Educational Achievements <input type="checkbox"/> Supporting Documents for Work/Professional History <input type="checkbox"/> Supporting Documents for Accomplishments and Contributions <input type="checkbox"/> Copy of Certificates and Awards Received		<input type="checkbox"/> Testimonials (at least 3) <input type="checkbox"/> Additional Documentation (if applicable) <input type="checkbox"/> Board Resolution (if applicable) <input type="checkbox"/> Signed Endorsement Form (to be accomplished by the Philippine Foreign Service Post) <input type="checkbox"/> Signed Certificate of No Derogatory Records <input type="checkbox"/> USB Flash Drive		
4. INFORMATION ABOUT THE NOMINEE				
<i>Please attach a formal close-up or portrait photo.</i>				
Title	Given Name	Middle Name	Family Name	Suffix
Current Address				
House/Bldg. Number	Street/Village	City/Town	Province/State	Country
Contact Information				
Telephone No.		Mobile No. (include country and area codes)		
Email Address		Link to Social Media Accounts (e.g., Facebook, etc.)		
Date of Birth (mm-dd-yyyy)	Place of Birth		Hometown in the Philippines (if different from Place of Birth)	
Click here to enter a date.	(City, Province, Country)		(City, Province)	
Citizenship (Please indicate if dual.)	Civil Status		Sex	
			<input type="checkbox"/> Female <input type="checkbox"/> Male	
5. EDUCATIONAL BACKGROUND				
<i>Please arrange chronologically (starting with the latest) and attach supporting documents. Use additional sheets as necessary.</i>				
Course/Degree/Program	School/College/University	Year	Academic Honors/Awards	





*Please arrange chronologically (starting with the latest) and attach supporting documents. Use additional sheets as necessary.*

## 7. SUMMARY OF ACCOMPLISHMENTS AND CONTRIBUTIONS

Date	Time	Location	Weather	Remarks
1998-01-01	08:00	St. John's, NL	Clear	Arrived at 07:30, left at 08:00
1998-01-01	12:00	St. John's, NL	Clear	Left at 12:00, arrived at 12:30
1998-01-01	16:00	St. John's, NL	Clear	Left at 16:00, arrived at 16:30
1998-01-01	20:00	St. John's, NL	Clear	Left at 20:00, arrived at 20:30
1998-01-01	24:00	St. John's, NL	Clear	Left at 24:00, arrived at 24:30
1998-01-02	08:00	St. John's, NL	Clear	Left at 08:00, arrived at 08:30
1998-01-02	12:00	St. John's, NL	Clear	Left at 12:00, arrived at 12:30
1998-01-02	16:00	St. John's, NL	Clear	Left at 16:00, arrived at 16:30
1998-01-02	20:00	St. John's, NL	Clear	Left at 20:00, arrived at 20:30
1998-01-02	24:00	St. John's, NL	Clear	Left at 24:00, arrived at 24:30
1998-01-03	08:00	St. John's, NL	Clear	Left at 08:00, arrived at 08:30
1998-01-03	12:00	St. John's, NL	Clear	Left at 12:00, arrived at 12:30
1998-01-03	16:00	St. John's, NL	Clear	Left at 16:00, arrived at 16:30
1998-01-03	20:00	St. John's, NL	Clear	Left at 20:00, arrived at 20:30
1998-01-03	24:00	St. John's, NL	Clear	Left at 24:00, arrived at 24:30
1998-01-04	08:00	St. John's, NL	Clear	Left at 08:00, arrived at 08:30
1998-01-04	12:00	St. John's, NL	Clear	Left at 12:00, arrived at 12:30
1998-01-04	16:00	St. John's, NL	Clear	Left at 16:00, arrived at 16:30
1998-01-04	20:00	St. John's, NL	Clear	Left at 20:00, arrived at 20:30
1998-01-04	24:00	St. John's, NL	Clear	Left at 24:00, arrived at 24:30
1998-01-05	08:00	St. John's, NL	Clear	Left at 08:00, arrived at 08:30
1998-01-05	12:00	St. John's, NL	Clear	Left at 12:00, arrived at 12:30
1998-01-05	16:00	St. John's, NL	Clear	Left at 16:00, arrived at 16:30
1998-01-05	20:00	St. John's, NL	Clear	

*Please arrange chronologically and enclose copies of citations, certifications, and other supporting documents. Use additional sheets as necessary.*

## 9. TESTIMONIALS

Reference/Beneficiary	Profession/Designation	Address	Tel./Mobile No./E-mail

**10. OTHER RELEVANT INFORMATION**

Please include information other than those mentioned above that may support the nomination, such as research papers, publications, news or feature articles, other professional/personal affiliations, or additional photographs. Use additional sheets as necessary.

**11. NOMINATING PARTY**

Title	Given Name	Middle Name	Family Name	Suffix
<b>Current Address</b>				
House/Bldg. Number	Street/Village	City/Town	Province/State	Country
<b>Telephone No.</b>		<b>Mobile No. (include country and area code)</b>		
<b>Email Address</b>		<b>Signature of the Nominating Party</b>		

**IMPORTANT REMINDERS**

In providing your personal data and the above information, you agree that your data may be used and processed by the CFO in accordance with the Philippine Data Privacy Act of 2012, its implementing rules and regulations, and the [CFO Data Privacy Policy](#).

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Failure to submit the required documents may be a cause for disqualification from the awards. The hard copy of the **endorsed** nomination and relevant supporting documents must be submitted no later than **30 May 2024 (Philippine time)** to the:

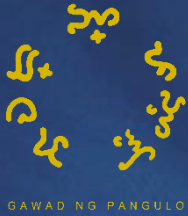
**PAFIOO SECRETARIAT**

**c/o: Policy, Planning, and Research Division  
Commission on Filipinos Overseas**

21<sup>st</sup> Floor The Upper Class Tower, Quezon Avenue corner Scout Reyes Street, Diliman, Quezon City, 1103 Metro Manila, Philippines

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## 2024 Presidential Awards for Filipino Individuals and Organizations Overseas

# NOMINATION FORM FOR ORGANIZATION

**Instructions.** Please type or write the required information. Use additional sheets as necessary. Do not leave any entries blank (indicate N/A if not applicable). Misrepresentation or falsification of information stated in the nomination form or in any of the supporting documents submitted will result in automatic disqualification.

1. INITIAL NOMINATION CATEGORY		2. FINAL NOMINATION CATEGORY (for the Awards Secretariat only)	
<input type="checkbox"/> Banaag <input type="checkbox"/> Kaanib ng Bayan <input type="checkbox"/> Lingkod sa Kapwa Pilipino		<input type="checkbox"/> Banaag <input type="checkbox"/> Kaanib ng Bayan <input type="checkbox"/> Lingkod sa Kapwa Pilipino	
3. CHECKLIST OF REQUIRED ATTACHMENTS AND SUPPORTING DOCUMENTS			
<input type="checkbox"/> Organization Logo <input type="checkbox"/> Group Photo of Officers/Members <input type="checkbox"/> Introductory Video (maximum of 3 minutes) <input type="checkbox"/> Constitution and By-Laws <input type="checkbox"/> Supporting Documents for Accomplishments and Contributions <input type="checkbox"/> Copy of Certificates and Awards Received		<input type="checkbox"/> Testimonials (at least 3) <input type="checkbox"/> Additional Documentation (if applicable) <input type="checkbox"/> Board Resolution <input type="checkbox"/> Signed Endorsement Form (to be accomplished by the Philippine Foreign Service Post) <input type="checkbox"/> Signed Certificate of No Derogatory Records <input type="checkbox"/> USB Flash Drive	
4. INFORMATION ABOUT THE NOMINEE			
<i>Please attach the organization logo and group photo.</i>			
Complete Name of the Organization		Official Acronym of the Organization	
Name of the Head of Organization		Official Title/Designation	
Current Address of the Organization			
Bldg. Number	Street/Village	City/Town	Province/State
Contact Information of the Organization			
Telephone No.		Mobile No. (include country and area codes)	
Email Address		Link to Website and/or Social Media Accounts (e.g., Facebook, etc.)	
Contact Person (if different from above)		Email Address	
5. PROFILE OF ORGANIZATION			
<i>Please attach a copy of the constitution and by-laws/basic agreement and use additional sheets as necessary.</i>			
Date of Establishment (mm-dd-yyyy)	Type of Organization		Current no. of Members
Click here to enter a date.	<input type="checkbox"/> Association <input type="checkbox"/> Corporation <input type="checkbox"/> Cooperative <input type="checkbox"/> Federation		
Mission/Objectives of the Organization			

**Officers of the Organization (Names and Designation)****6. SUMMARY OF ACCOMPLISHMENTS AND CONTRIBUTIONS**

*Please arrange chronologically (starting with the latest) and provide copies of certifications, photos, reports, and other supporting documents. Use additional sheets as necessary.*

**7. AWARDS/CITATIONS/HONORS**

*Please arrange chronologically (starting with the latest) and provide copies of certifications, photos, and other supporting documents. Use additional sheets as necessary.*

Awards/Honors/Citations	Conferred by	When

**8. TESTIMONIALS**

*Please list and submit written and/or video testimonials from at least three (3) persons or beneficiaries. Additional references may be included. Use additional sheets as necessary.*

Reference/Beneficiary	Profession/Designation	Address	Tel./Mobile No./E-mail

**9. OTHER RELEVANT INFORMATION**

*Please include information other than those mentioned above that may support the nomination, such as research papers, publications, news or feature articles, or additional photographs. Use additional sheets as necessary.*



**10. NOMINATING PARTY**

Title	Given Name	Middle Name	Family Name	Suffix
<b>Current Address</b>				
House/Bldg. Number	Street/Village	City/Town	Province/State	Country
<b>Telephone No.</b>		<b>Mobile No.</b>		
<b>Email Address</b>		<b>Signature of the Nominating Party</b>		

**IMPORTANT REMINDERS**

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**c/o: Policy, Planning, and Research Division**  
**Commission on Filipinos Overseas**  
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1103 Metro Manila, Philippines

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## 2024 Presidential Awards for Filipino Individuals and Organizations Overseas ENDORSEMENT FORM

This form shall be accomplished only by the Embassy of the Philippines or Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operation of the individual or organization nominee.

ENDORISING PHILIPPINE FOREIGN SERVICE POST	
Embassy of the Philippines/Philippine Consulate General	Name of Nominating Party
Name of Nominee	Initial Award Category Nominated

### ENDORSEMENT

The Awards Committee established in this Philippine Foreign Service Post hereby certifies that it has exercised due diligence in reviewing this nomination and states that (please check boxes):

- ☐ The Nomination Form has been duly completed, signed, and submitted on or before the announced deadline with supporting documentation.
- ☐ The nominee is a resident or registered/active organization in the country/state/territory under the jurisdiction of this Embassy/Consulate General.
- ☐ The Nomination Form is accompanied by documentary evidence or written testimonial in connection with the nominee's activities, accomplishments, and contributions within this jurisdiction or in other jurisdictions.

On the basis of the above, the Awards Committee hereby submits this endorsement to the Commission on Filipinos Overseas (CFO) – PAFIOO Secretariat for processing and further evaluation of this nomination.

Awards Committee Chairperson	Signature
Designation	Date of Endorsement

### IMPORTANT REMINDERS

The original hard copy of the **endorsed** PAFIOO Nomination Form and relevant supporting documents must be submitted no later than **30 May 2024 (Philippine time)** to the:

**PAFIOO SECRETARIAT**  
**c/o: Policy, Planning, and Research Division**  
**Commission on Filipinos Overseas**  
21<sup>st</sup> Floor The Upper Class Tower, Quezon Avenue corner Scout Reyes Street, Diliman, Quezon City  
1103 Metro Manila, Philippines

For more information on the nomination process, visit [www.presidentialawards.cfo.gov.ph](http://www.presidentialawards.cfo.gov.ph). For inquiries, contact the PAFIOO Secretariat through email at [pafioo@cfo.gov.ph](mailto:pafioo@cfo.gov.ph). Follow the PAFIOO Facebook page for the latest news and announcements.







## **ANNEX 5. CERTIFICATE OF NO DEROGATORY RECORDS**

(To be issued by the Embassy of the Philippines or Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operation of the individual or organization nominee)

### **CERTIFICATE OF NO DEROGATORY RECORDS**

**(SAMPLE ONLY - FOR INDIVIDUAL NOMINEE)**

This is to certify that                     (name of the individual nominee)                    , Filipino /                     (other)                     citizen, of legal age,                     (civil status)                     and a resident of                     (complete address)                    , has no existing derogatory records in this Office such as, but not limited to, conviction for crimes involving moral turpitude or pendency of cases or complaints involving moral traits that would reflect adversely on his/her/its character, or of any recent report of an incident that would make the applicant an unsuitable candidate for the award which may negatively impact and cause embarrassment to the Office of the President if he/she were to be conferred an award of this high distinction.

This Certificate is being issued in support of his/her nomination to the 2024 Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO).

It is understood that any misrepresentation as to the truth of the foregoing shall cause the disapproval of his/her/their application and perpetual disqualification from the PAFIOO.

Done this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
(Signature over the Printed name of the Head of Post)



## **ANNEX 5. CERTIFICATE OF NO DEROGATORY RECORDS**

(To be issued by the Embassy of the Philippines or Philippine Consulate General, which has consular jurisdiction over the place of residence, work, or operation of the individual or organization nominee)

### **CERTIFICATE OF NO DEROGATORY RECORDS (SAMPLE ONLY - FOR ORGANIZATION NOMINEE)**

This is to certify that \_\_\_\_\_ **(name of the organization nominee)** \_\_\_\_\_, operating in \_\_\_\_\_ **(complete address of the organization)** \_\_\_\_\_, has no existing derogatory records in this Office such as, but not limited to, conviction for crimes involving moral turpitude or pendency of cases or complaints involving moral traits that would reflect adversely on his/her/its character, or of any recent report of an incident that would make the applicant an unsuitable candidate for the award which may negatively impact and cause embarrassment to the Office of the President if he/she were to be conferred an award of this high distinction.

This Certificate is being issued in support of their nomination to the 2024 Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO).

It is understood that any misrepresentation as to the truth of the foregoing shall cause the disapproval of their application and perpetual disqualification from the PAFIOO.

Done this \_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
(Signature over the Printed name of the Head of Post)



## **ANNEX 6. BOARD RESOLUTION**

**(SAMPLE ONLY - FOR INDIVIDUAL NOMINEE  
who is an officer or a member of an organization)**

**BOARD RESOLUTION NO. \_\_\_\_\_**

**Approving the Nomination of \_\_\_\_\_ (name of individual nominee)**

**Whereas**, by virtue of Philippine Executive Order No. 498 of 1991, the Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO), conferred by the Philippine President, aim to recognize overseas Filipino individuals and organizations for their immense contributions to the national development and the promotion of interests and welfare of overseas Filipino communities. The awards are also given to Filipinos overseas who have distinguished themselves in their professions, while a distinct category in the Awards is also reserved for foreign individuals or organizations;

**Whereas**, the Commission on Filipinos Overseas (CFO), a duly constituted government under the Office of the President of the Philippines and was established by virtue of Batas Pambansa 79, was designated to develop and administer the said awards;

**Whereas**, in accordance with the guidelines of the PAFIOO, an individual who is an officer or member of an organization must secure a resolution from its Board of Directors/officers attesting to the nominee's application;

**NOW THEREFORE, BE IT RESOLVED** that the Board/Officers of **(organization name)** hereby approves the application of **(name of individual nominee and designation within the organization, if applicable)** as an individual nominee to the PAFIOO under the **(award category)**.

Approved: (Date)

\_\_\_\_\_  
(Signature and Name of Board Chair/Head of Organization)

*(Affix your organization seal here.)*



## **ANNEX 6. BOARD RESOLUTION**

**(SAMPLE ONLY - FOR ORGANIZATION NOMINEE)**

**BOARD RESOLUTION NO. \_\_\_\_\_**

**Approving the Nomination of \_\_\_\_\_ (name of organization)**

**Whereas**, by virtue of Philippine Executive Order No. 498 of 1991, the Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO), conferred by the Philippine President, aim to recognize overseas Filipino individuals and organizations for their immense contributions to the national development and the promotion of interests and welfare of overseas Filipino communities. The awards are also given to Filipinos overseas who have distinguished themselves in their professions, while a distinct category in the Awards is also reserved for foreign individuals or organizations;

**Whereas**, the Commission on Filipinos Overseas (CFO), a duly constituted government under the Office of the President of the Philippines and was established by virtue of Batas Pambansa 79, was designated to develop and administer the said awards.

**Whereas**, in accordance with the guidelines of the PAFIOO, an organization vying for the Awards must secure a resolution from its Board of Directors/officers certifying the organization's nomination;

**NOW THEREFORE, BE IT RESOLVED** that the Board/officers hereby approve the nomination of **(name of organization)** to the PAFIOO under the **(award category)**.

Approved: (Date)

\_\_\_\_\_  
(Signature and Name of Board Chair/Head of Organization)

*(Affix your organization seal here.)*



## **ANNEX 7. TIMELINE OF ACTIVITIES OF THE 2024 PAFIOO**

<b>DATE</b>	<b>ACTIVITY</b>
<b>18 December 2023</b>	<ul style="list-style-type: none"> <li>▪ Launch the call for nominations</li> </ul>
<b>30 May 2024</b>	<ul style="list-style-type: none"> <li>▪ Deadline for submission of endorsed nominations to the CFO-PAFIOO Secretariat</li> </ul>
<b>April – May 2024</b>	<ul style="list-style-type: none"> <li>▪ Acknowledgement of nominations received</li> <li>▪ Review and profiling of nominees for deliberation of the Awards Committees</li> </ul>
<b>June 2024</b>	<ul style="list-style-type: none"> <li>▪ Convene Awards Technical Committee Meetings</li> </ul>
<b>July 2024</b>	<ul style="list-style-type: none"> <li>▪ Convene Awards Executive Committee Meetings</li> </ul>
<b>September 2024</b>	<ul style="list-style-type: none"> <li>▪ Transmittal of shortlisted nominees to the Office of the President</li> </ul>
<b>September 2024 onwards</b>	<ul style="list-style-type: none"> <li>▪ Preparations for the Pre-Awards Testimonial Luncheon/Dinner</li> <li>▪ Preparations for the Awarding Ceremony</li> </ul>
<b>October – November 2024</b>	<ul style="list-style-type: none"> <li>▪ Approval of the Office of the President of the final list of recipients of the PAFIOO</li> </ul>
<b>November 2024</b>	<ul style="list-style-type: none"> <li>▪ Announcement of the final list of recipients of the PAFIOO</li> </ul>
<b>December 2024</b>	<ul style="list-style-type: none"> <li>▪ Conduct of Pre-Awards Testimonial Luncheon/Dinner</li> <li>▪ Conferment of the PAFIOO to the recipients by the President at Malacañang Palace</li> </ul>