CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
KONSULADONG PANGKALAHATAN NG REPUBLIKA NG PILIPINAS
SYDNEY

BAGONG PILIPINAS

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bid and Awards Committee (BAC), hereby invites all interested suppliers/companies, to quote their lowest price on the item/s listed below, subject to the General Conditions stated herein, and to submit the same **not later than 21 October 2026**:

NAME OF PROJECT	**Procurement of A4 White Bond paper for the official use of the Philippine Consulate General in Sydney**
APPROVED BUDGET FOR THE CONTRACT	**AU$1,000.00 (Php48,165.00) inclusive of GST, delivery and other applicable government taxes and service charges**

TECHNICAL SPECIFICATIONS

The service provider shall meet the following required description and specifications. The quotation should indicate the total net price, inclusive of GST, delivery and other applicable government taxes and service charges.

Category	Specification	Description	Quantity
Office Supplies	White Bond paper	a) High quality A4 white paper b) At least 80gsm c) At least 500 sheet per ream d) Suitable for various types of printers, such as inkjet, laser, and copier	20 boxes or 100 reams

For further inquiries, please contact the Philippine Consulate General in Sydney at sydney.pcg@dfa.gov.ph
The quotation may be submitted through email or delivered to the address below:

Bids and Awards Committee Secretariat
Philippine Consulate General
Philippine Centre, Level 1
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations, to waive any minor defects therein, to annul the bidding process, to reject all quotations at any time prior to contract award, without incurring any liability to the affected suppliers(s)/company(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

14 October 2026