

**PHILIPPINE CONSULATE GENERAL
SYDNEY, AUSTRALIA**

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bid and Awards Committee (BAC), hereby invites all interested agencies/companies, to quote their lowest price on the project proposal listed below, subject to the General Conditions stated herein, and submit the same not later than **20 October 2021**. Interested companies may schedule an onsite inspection of the project during the period 13-15 October 2021:

NAME OF PROJECT : Restoration/repair of all windows and replacement of broken window glass of the Official Residence of the Consul General located at No. 11 Onslow Avenue, Elizabeth Bay, NSW 2011

APPROVED BUDGET FOR THE CONTRACT: **PHP1,842,295.28**
(AUD47,698.20 approx.)

TERMS OF REFERENCE/SCOPE OF WORK

- Repair all casement and double hung windows;
- Replace any broken window glass (Note: Glass thickness requirements should be in accordance to Australian standard);
- Repair the Half Moon Window located at the staircase mid-landing;
- Window repair should include the replacement of new sashes/cords, as needed;
- Repair should include touch-up painting of all windows.

Quotations should also include the following:

- Disposal of all waste/rubbish from the work premises on a daily basis until the completion of the project;
- Rental of scaffolding and all necessary equipment for the job, if necessary
- Use of high quality material for this work;
- All work area should be protected to prevent damage to the carpet and timber flooring, tiles and walls;
- Timeframe and work schedule for the completion of the project (Note: the project should be completed no later than six (6) weeks upon signing of the contract;
- Removal of ground floor window security screen for the restoration work and re-installation to its original position once the work is completed;
- Inclusion insurances and warranty in accordance to the NSW Fair Trading Act.

Interested companies are requested to provide their project cost and detailed program/work schedule.

For further inquiries, please contact the Philippine Consulate General in Sydney at telephone no. (02) 9262-7377 ext. 102 or send a message to admin@philippineconsulate.com.au . The quotation may be submitted through email or delivered to the address below:

To: Bids and Awards Committee Secretariat
Philippine Consulate General
Philippine Centre, Level 1
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations, to waive any minor defects therein, to annul the procurement process, to reject all quotations at any time prior to contract award, without incurring any liability to the affected suppliers(s)/contractor(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

13 October 2021, Sydney