

**PHILIPPINE CONSULATE GENERAL
SYDNEY, AUSTRALIA**

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bids and Awards Committee (BAC), hereby invites interested suppliers/contractors, to provide a quotation (free of charge) on the project proposal listed below, subject to the General Conditions stated herein, and submit the same not later than **18 October 2024**. Interested suppliers/contractors may conduct onsite inspection (free of charge) at the Consulate and Official Residence for the period 11-17 October 2024.

NAME OF PROJECT : Procurement of six (6) custom-made solid timber cabinets with glass doors for the Consulate and Official Residence

APPROVED BUDGET FOR THE CONTRACT:

AU\$17,348.10 (inclusive of GST) - Php 716,228.70

ITEM	QUANTITY	SPECIFICATIONS PER CABINET
For Consulate: Wooden Cabinet Level 1, 27-33 Wentworth Avenue, Sydney 2000, NSW	1	H1200mm x L1600mm x W400mm per cabinet with 4 swing doors
	2	H1200mm x L1000mm x W400mm per cabinet With 2 swing doors
		<ul style="list-style-type: none">- Timber-framed Glass Swing Doors with fixed wooden shelves per cabinet;- All internal and external on solid timber with stain and clear coating; and- 2 pcs. of shelves per section (16mm thick per wooden shelf).

AU\$18,445.88 (inclusive of GST) - Php 761,551.41

ITEM	QUANTITY	SPECIFICATIONS PER CABINET
For Official Residence: Wooden Cabinet No. 11 Onslow Avenue, Elizabeth Bay, 2011 NSW	1	H1200mm x L1600mm x W400mm per cabinet With 4 swing doors
	1	H1200mm x L1000mm x W400mm per cabinet with 2 swing doors
	1	H1200mm x L1016mm x W400mm per cabinet With 2 swing doors
		<ul style="list-style-type: none">- Timber-framed Glass Swing Doors with fixed wooden shelves per cabinet;- All internal and external on solid timber with stain and clear coating; and- 2 pcs. of shelves per section (16mm thick per wooden shelf).

TERMS OF REFERENCE/SCOPE OF WORK

- Quotation must be free of charge;
- Quoted price must include the cost of delivery of cabinets to the Consulate and Official Residence;
- Include payment arrangements;
- Mode of payment may be made through EFTPOS or bank transfer;
- Include proposed designs of cabinets with specifications;
- Must use high quality materials;
- Inclusion of applicable warranty of products;
- Submit company licence, insurance and other related documents;
- Inclusion of timeframe and work schedule for the completion of the project;
(Note: Delivery of goods/project completion and final payment should be made on or before 31 December 2024);
- Disposal of all waste/rubbish from the work premises until the completion of the project; and
- Site cleaning and removal of debris;

For further inquiries, please contact the Philippine Consulate General in Sydney at sydney.pcg@dfa.gov.ph The quotation may be submitted through email or delivered to the address below:

To: Bids and Awards Committee Secretariat
Philippine Consulate General
Philippine Centre, Level 1
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations, to waive any minor defects therein, to annul the procurement process, to reject all quotations at any time prior to contract award, without incurring any liability to the affected suppliers(s)/contractor(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

11 October 2024, Sydney