



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES  
KONSULADONG PANGKALAHATAN NG REPUBLIKA NG PILIPINAS  
SYDNEY



PHILIPPINE CONSULATE GENERAL  
SYDNEY, AUSTRALIA

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bid and Awards Committee (BAC), hereby invites all interested companies/suppliers, to quote their lowest price on the items listed below, subject to the General Conditions stated herein. And submit the same by their authorized representatives no later than **23 June 2026**.

**NAME OF PROJECT:** Procurement of office supplies for the Philippine Consulate General, Sydney

**APPROVED BUDGET FOR THE CONTRACT: AU\$350.00 (Php16,500.00 )**  
approx./including GST, taxes and other lawful charges

CATEGORY	TECHNICAL SPECIFICATIONS/CONDITIONS /ITEMS	QUANTITY
Office Supplies	1. Manila A4 folders buff 2. A4 Presentation Folder Matte Black 20 Pack 3. Paint marker white 4. Page Markers 12mm x 44mm 5. Stamp pad black at least 7x11 cm 6. Rollerball Refill Medium Black 0.7 7. Lever Arch File A4 2 Ring Black	1 pk. of 100 pcs. 1 pk. of 20 pcs. 1 pk. of 4 pcs. 5 pk. 2 pcs. 1 pc. 12 pcs.

For further inquiries, please contact the Philippine Consulate General in Sydney at telephone no. (02) 9262-7377 ext. 107 or send a message to [sydney.pcg@dfa.gov.ph](mailto:sydney.pcg@dfa.gov.ph). The quotation may be submitted through email or delivered to the address below:

To: Bids and Awards Committee Secretariat  
Philippine Consulate General  
Philippine Centre, Level 1  
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations, to waive any minor defects therein, to annul the bidding process, to reject all quotations at any time prior to contract award, without incurring any liability to the affected companie(s)/suppliers(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

18 June 2026, Sydney