BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bid and Awards Committee (BAC), hereby invites all interested caterer/provider, to quote their lowest price on the item/s listed below, subject to the General Conditions stated herein, and submit the same not later than **13 November 2026.**

NAME OF PROJECT: **PROCUREMENT OF CATERING SERVICES FOR THE OPENING CEREMONY OF PASKO FESTIVAL 2026 AT TUMBALONG PARK NSW, AUSTRALIA ON 21 NOVEMBER 2026**

APPROVED BUDGET FOR THE CONTRACT: **AU$5,000.00 - (Php 242,700.00)**
approx./inclusive of GST, taxes, catering service charge, delivery and other lawful charges

TECHNICAL SPECIFICATIONS

- Quotation to be submitted shall not be more than the approved budget of AU$5,000.00
- Menu Proposal with a selection of 5 savory for 120 persons
- No pork and shrimp/prawns in the menu
- Plates and Cutlery
- Two (2) uniformed waiters/servers
- Food labels
- Six (6) cocktail tables with tablecloths

REQUIREMENTS:

1. Proposed Quotation compliant with technical specifications;
2. Quoted price must be inclusive of GST, taxes, catering service charge, delivery and other lawful charges;
3. Winning bidder/caterer is required to sign procurement documents such as the following:
   a) Contract; b) Notice to Proceed; and c) Purchase Order;
4. Mode of payment may be made through EFT or bank-to-bank transfer; and
5. Delivery time at the venue (Tumbalong Park, Darling Harbour, 1 Harbour St, Sydney NSW 2000) is 9:00 am on Saturday, 21 November 2026.

For further inquiries, please contact the Philippine Consulate General in Sydney at sydney.pcg@dfa.gov.ph. The quotation may be submitted through email or delivered to the address below:

Bids and Awards Committee Secretariat
Philippine Consulate General
Philippine Centre, Level 1
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations, to waive any minor defects therein, to annul the bidding process, to reject all quotations at any time prior to contract award, without incurring any liability to the affected caterer(s)/provider(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

10 November 2026, Sydney