

**PHILIPPINE CONSULATE GENERAL
SYDNEY, AUSTRALIA**

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bids and Awards Committee (BAC), hereby invites all interested companies, to quote their lowest price on the item/s listed below, subject to the General Conditions stated herein, and submit the same not later than **27 August 2024**. Interested companies may schedule an onsite inspection for the project during the period 15-27 August 2024 for the details listed below:

NAME OF PROJECT: **Renovation of the Official Residence of the Consul General -
Repainting of the exterior and interior areas of the residential
building located at no. 11 Onslow Avenue, Elizabeth Bay, NSW
2011**

APPROVED BUDGET FOR THE CONTRACT: AUD99,507.69

TERMS OF REFERENCE/SCOPE OF WORK

1. Do the necessary preparations prior to the painting of exterior and interior walls, doors, pillars, windows etc. (i.e. clean all the walls, doors, windows, pillars etc. peel off loose paints using appropriate equipment; patch all the holes and gaps if necessary, sand thoroughly appropriate areas including the windows and re-putty if needed etc.);
2. Cover with protective sheet the entire work area and electronics;
3. Apply appropriate coating, preferably odorless paint (for walls – wash and wear, ceilings, doors, windows etc.);
4. Use good quality materials for this work;
5. Dispose all waste from the work premises on a daily basis; and,
6. Work must also not interfere with the daily activities of the residents in the house, respect the privacy of the residents, and allow for passage of residents in and out of the house.

Quotations should also include the following:

1. Terms/mode of payment;
2. Project cost and project program/work schedule;
3. Inclusion of necessary insurance and warranty in accordance to the NSW Fair Trading Act

The project completion and final payment should be made on or before 31 December 2024.

For further inquiries, please contact the Philippine Consulate General in Sydney at telephone no. (02) 9262-7377 ext. 102 or send a message to admin@philippineconsulate.com.au. The quotation may be submitted through email or delivered to the address below:

To: Bids and Awards Committee Secretariat
 Philippine Consulate General
 Philippine Centre, Level 1
 27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations, to waive any minor defects therein, to annul the bidding process, to reject all quotations at any time prior to contract award, without incurring any liability to the affected suppliers(s)/contractor(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

15 August 2024, Sydney