

**PHILIPPINE CONSULATE GENERAL
SYDNEY, AUSTRALIA**

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bid and Awards Committee (BAC), hereby invites all interested caterer/providers, to quote their lowest price on the project proposal listed below, subject to the General Conditions stated herein, and submit the same not later than **14 November 2025**. The online quotation of suppliers containing the prices of items may be accepted.

NAME OF PROJECT: Procurement of breakfast package for the Team Building Workshop and Activity of the Philippine Consulate General personnel at the Philippine Consulate General in Sydney on 22 November 2025.

| DESCRIPTION | MENU | APPROVED BUDGET FOR THE CONTRACT |
|--|---|--|
| BREAKFAST PACKAGE BUFFET SYYLE (good for 14 pax) | FILIPINO BREAKFAST GARLIC RICE AND STEAMED RICE SALAD 2 KINDS OF MAIN COURSE WITH FRIED EGG, DESSERT/FRUITS BOTTLED WATER AND JUICE COFFEE AND TEA | AU\$1,600.00 - Php61,618.26) (approx./including GST, taxes, and other lawful charges) |
| Nothing follows | | |

TERMS OF REFERENCE/SPECIFICATIONS

1. Proposed Quotation;
2. Quoted price must be inclusive of GST, taxes, and other lawful charges;
3. The caterer will provide disposal cutleries (plate, spoon, fork, coffee cup and table napkin);
4. Winning bidder and supplier are required to sign procurement documents such as the following:
a) Contract of Agreement; b) Notice to Proceed; and c) Purchase Order;
5. Mode of payment may be made through EFT or bank-to-bank transfer; and
6. The abovementioned package is for pick-up at **7:00 am, 22 November 2025 (Saturday)**.

For further inquiries, please contact the Philippine Consulate General in Sydney at sydney.pcg@dfa.gov.ph
The quotation may be submitted through email or delivered to the address below:

To: Bids and Awards Committee Secretariat
Philippine Consulate General
Philippine Centre, Level 1
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations to reject all quotations at any time prior to contract award, without incurring any liability to the affected caterer(s)/supplier(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

7 November 2025, Sydney