



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
KONSULADO PANLAHAT NG REPUBLIKA NG PILIPINAS
SYDNEY



**PHILIPPINE CONSULATE GENERAL
SYDNEY, AUSTRALIA**

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bid and Awards Committee (BAC), hereby invites all interested agencies/companies, to quote their lowest price on the item/s listed below, subject to the General Conditions stated herein, and submit the same by their authorized representatives not later than **28 August 2026**.

NAME OF PROJECT: **Lease of Venue for the Consular Outreach in Ballina, New South Wales,
Saturday, 6:00 AM to 6:00 PM, 10 October 2026**

APPROVED BUDGET FOR THE CONTRACT: **AUD 1,100 inclusive of GST**

TECHNICAL SPECIFICATIONS

REQUIREMENTS:

- Quotation to be submitted shall not be more than the approved budget of AUD\$ 1,100.00
- Appropriate Function Room for 75 pax
- Classroom style with tables and chairs
- 1 Wireless Handheld microphone
- High-speed Wi-Fi access
- Power strips / extension cords accessible for classroom seating
- Free flowing coffee/tea/hot water

For further inquiries, please contact the Philippine Consulate General in Sydney at telephone no. (02) 9262-7377 ext. 107 or send a message to sydney.pcg@dfa.gov.ph. The quotation may be submitted through email or delivered to the address below:

To: Bids and Awards Committee Secretariat
Philippine Consulate General
Philippine Centre, Level 1
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations, to waive any minor defects therein, to annul the bidding process, to reject all quotations at any time prior to contract award, without incurring any liability to the affected suppliers(s)/contractor(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

20 August 2026