

**PHILIPPINE CONSULATE GENERAL  
SYDNEY, AUSTRALIA**

**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR QUOTATION**

The Philippine Consulate General in Sydney, through its Bids and Awards Committee (BAC), hereby invites all interested caterers/suppliers, to quote their lowest price on the item listed below, subject to the General Conditions stated herein, and submit the same not later than **12 November 2024**. The online catalogue of caterers/suppliers containing the price of items may be accepted.

**NAME OF PROJECT:** Procurement of catering service for the Townhall Meeting with the Filipino Community Leaders in New South Wales on 15 November 2024 at the Consulate's Rizal Hall

<b>ITEM</b>	<b>SPECIFICATIONS</b>	<b>APPROVED BUDGET FOR THE CONTRACT</b>
Catering Service (For 40 persons)	3 Main courses 1 Dessert Beverages	<b>AU\$900.00</b> approx./including GST, and other taxes (Php36,378.00)

**GENERAL CONDITIONS**

1. Quoted price must be inclusive of GST and other charges;
2. The bidder that submits the Lowest Calculated and Responsive Bid shall be awarded the contract / purchase order subject to the best interests of the Philippine Government and will be issued the following documents:
  - a) Notice of Award; b) Notice to Proceed; and c) Purchase Order and/or Contract;
3. Mode of payment may be made thru EFTPOS or bank to bank transfer; and
4. The purchased date and full payment should be no later than 15 November 2024.

For further inquiries, please contact the Philippine Consulate General in Sydney at [sydney.pcg@dfa.gov.ph](mailto:sydney.pcg@dfa.gov.ph) The quotation may be submitted through email or delivered to the address below:

To: Bids and Awards Committee Secretariat  
Philippine Consulate General  
Philippine Centre, Level 1  
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject quotations at any time prior to contract award, without incurring any liability to the affected suppliers(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

**05 November 2024, Sydney**