



BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bids and Awards Committee (BAC), hereby invites all interested companies/contractors, to quote their lowest price on the description/scope of works of project listed below, subject to the General Conditions stated herein. You may conduct onsite inspection (**free of charge**) by contacting us at sydney.pcg@dfa.gov.ph on **15-16 September 2026, (Tuesday to Wednesday) from 9:30 am to 11:30 am**. The deadline of submission of quotations on or before **18 September 2026**.

NAME OF PROJECT: Procurement and installation of four (4) Air-Conditioning units for the Official Residence of the Philippine Consul General

APPROVED BUDGET FOR THE CONTRACT: AU\$26,306.16 - approx. (Php1,246,426.47)

TECHNICAL SPECIFICATIONS

The quotation should indicate the total net price, inclusive of GST and other applicable government taxes and service charges.

ELECTRICAL WORKS AND INSTALLATION
DESCRIPTION OF WORKS
1. To supply one new (1) air conditioning unit in ground floor dining room
2. To supply one new (1) air conditioning unit in second floor master's bedroom
3. To supply one new (1) air conditioning unit in second floor guest room (1)
4. To supply one new (1) air conditioning unit in second floor guest room (2)
5. Removal of four (4) old air conditioning units and accessories/materials including disposal
6. Provide additional material/work if necessary, at no additional cost
7. Undertake site cleaning and removal of debris

GENERAL CONDITIONS

1. Must provide company licence, insurance and other related documents;
2. Must use high-quality material for this project;
3. All work areas should be protected to prevent damage to the entire house;
4. Provide timeframe and work schedule for the completion of the project;

5. Winning bidder and supplier is required to sign procurement documents such as the following:
 - a) Contract of Agreement; b) Notice to Proceed; and c) Job Order;
6. Must include the warranty of the service/project;
7. Payment arrangements for this project must be indicated in the invoice of the bidder/provider;
8. Mode of payment may be made through Electronic Fund Transfer (EFT) or bank to bank transfer; and
9. Disposal of all waste/rubbish from the work premises until the completion of the project.

For further inquiries, please contact the Philippine Consulate General in Sydney at sydney.pcg@dfa.gov.ph. The quotation may be submitted through email or delivered to the address below:

Bids and Awards Committee Secretariat
Philippine Consulate General
Philippine Centre, Level 1
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations, to waive any minor defects therein, to annul the bidding process, to reject all quotations at any time prior to contract award, without incurring any liability to the affected suppliers(s)/contractor(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

15 September 2026, Sydney