

**PHILIPPINE CONSULATE GENERAL
SYDNEY, AUSTRALIA**

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bid and Awards Committee (BAC), hereby invites all interested agencies/companies, to quote their lowest price on the item/s listed below, subject to the General Conditions stated herein, and submit the same not later than **22 November 2021**. Interested companies may schedule an onsite inspection of the project during the period 15-22 November 2021.

NAME OF PROJECT : Upgrading of the Consulate's CCTV system through the procurement of CCTV equipment including at least three (3) cameras with audio recording capability to compliment the existing system located at Level 1, No. 27-33 Wentworth Avenue, Sydney, NSW 2000

APPROVED BUDGET FOR THE CONTRACT: PHP323,920.66 (AUD8,386.51 approx.)

The Philippine Consulate General in Sydney invites submission of quotations for the aforementioned equipment described as follows:

Communication Equipment	Specifications
CCTV Equipment	The upgraded CCTV System must have at least or higher the following basic components/features: -Recorder: Digital Video Recorder (DVR) for coaxial cable type, or Network Video Recorder (NVR) for IP cameras -Hard Drive: At least 4 TB for every DVR/NVR -Camera: At least 1080p resolution (indoor and outdoor type) -Camera with Infra-Red: For night vision -Remote Access/View: Remote Access/View to DVR or NVR -Audio: Camera with Microphone for simultaneous audio recording

TERMS OF REFERENCE

Proposed Quotation must be inclusive of all the required work and installation of equipment including the following:

1. Provide warranty for the upgraded equipment
2. Installation of new equipment and cameras with audio recording and remote access/view capabilities, including high reach equipment (if required), and delivery fee and GST
3. Move all existing cameras and equipment over to a new system
4. New system must not disrupt/affect the existing security alarm monitoring system of the Consulate
5. Provide the required power requirements and data
6. Provide training of personnel for at least one hour
7. Replace existing defective/faulty camera/s or equipment
8. Disposal of all waste/rubbish from the work premises
9. Work area should be protected to prevent damage to the property
10. Installation details, including electrical work, for the CCTV system
11. Mode of payment
12. Certificate of Insurance
13. Conduct/Submit an audit/report of all the equipment onsite (to be done by the winning supplier/service provider)
14. Schedule of installation work program (**Note: Installation work and final payment must be completed no later than 31 December 2021**)

For further inquiries, please contact the Philippine Consulate General in Sydney at admin@philippineconsulate.com.au and/or sydney.pcg@dfa.gov.ph. The quotation may be submitted through email or delivered to the address below:

To: Bids and Awards Committee Secretariat
Philippine Consulate General
Philippine Centre, Level 1
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations, to waive any minor defects therein, to annul the bidding process, to reject all quotations at any time prior to contract award, without incurring any liability to the affected suppliers(s)/contractor(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

15 November 2021, Sydney