

**PHILIPPINE CONSULATE GENERAL  
SYDNEY, AUSTRALIA**

**BIDS AND AWARDS COMMITTEE**

**REQUEST FOR QUOTATION**

The Philippine Consulate General in Sydney, through its Bid and Awards Committee (BAC), hereby invites all interested caterer/companies and individuals, to quote their lowest price on the project proposal listed below, subject to the General Conditions stated herein, and submit the same not later than **13 November 2024**. The online quotation of suppliers containing the prices of items may be accepted.

**NAME OF PROJECT: PROCUREMENT OF CATERING SERVICE FOR THE COCKTAIL RECEPTION FOR THE SHORT PLAY ENTITLED "PARTING AT CALAMBA" IN COMMEMORATION OF THE 128<sup>th</sup> ANNIVERSARY OF THE MARTYRDOM OF DR. JOSE P. RIZAL ON 12 DECEMBER 2024**

<b>ITEM</b>	<b>MENU</b>	<b>APPROVED BUDGET FOR THE CONTRACT</b>
REFRESHMENTS (FOR 100 PERSONS)	3 CANAPES AND BEVERAGES	AU\$1,500.00 (approx./including GST, delivery and other lawful taxes)

**TERMS OF REFERENCE/SPECIFICATIONS**

1. Proposed Quotation;
2. Quoted price must be inclusive of GST, taxes and other applicable charges;
3. Winning bidder and supplier is required to sign procurement documents such as the following:  
a) Contract of Agreement; b) Notice to Proceed; and c) Purchase Order;
4. Mode of payment may be made thru EFT or bank transfer; and
5. Delivery time at the venue is **1:30 pm on 12 December 2024**.

For further inquiries, please contact the Philippine Consulate General in Sydney at [sydney.pcg@dfa.gov.ph](mailto:sydney.pcg@dfa.gov.ph)  
The quotation may be submitted through email or delivered to the address below:

To: Bids and Awards Committee Secretariat  
Philippine Consulate General  
Philippine Centre, Level 1  
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations to reject all quotations at any time prior to contract award, without incurring any liability to the affected suppliers(s)/contractor(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

**6 November 2024, Sydney**