

**PHILIPPINE CONSULATE GENERAL
SYDNEY, AUSTRALIA**

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Philippine Consulate General in Sydney, through its Bid and Awards Committee (BAC), hereby invites all interested agencies/companies, to quote their lowest price on the item/s listed below, subject to the General Conditions stated herein, and submit the same not later than **29 August 2022**. The online catalogue of stores/suppliers containing the prices of items is acceptable.

NAME OF PROJECT : Lease of ICT equipment consisting of the following:
One (1) ProDisplay P27H G4 27 Inches
One (1) Elitedesk 600 G9 Small form Factor 17-12700 16GB DDR5-4800
415GB M.2 PCIE SSD DVD-RW 2-DP HDMI RJ-45 KB Mouse
Windows 11 Pro Downgrade Win 10P 3/3/3 Warranty with
Microsoft Office Home & Business 2019
Trend Micro Internet Security
One (1) Multifunction Printer/copier/scanner/fax for the official use of the
Consulate located at Philippine Centre, Level 1 27-33 Wentworth Avenue,
Sydney 2000, New South Wales, Australia.

APPROVED BUDGET FOR THE CONTRACT: PHP119,636.51 (AUD\$3,250.00 approx.)

The Philippine Consulate General in Sydney invites submission of quotations for the aforementioned equipment described as follows:

| EQUIPMENT | QUANTITY | SUBCATEGORY | SPECIFICATION |
|-------------------------------|-----------------|--------------------|--|
| Monitor | 1 | ICT Equipment | One (1) ProDisplay P27H G4 27 Inches |
| Central Processing Unit (CPU) | 1 | ICT Equipment | One (1) Elitedesk 600 G9 Small form Factor 17-12700 16GB DDR5-4800 415GB M.2 PCIE SSD DVD-RW 2-DP HDMI RJ-45 KB Mouse Windows 11 Pro Downgrade Win 10P 3/3/3 Warranty with Microsoft Office Home & Business 2019 Trend Micro Internet Security |
| Multifunction Printer | 1 | ICT Equipment | Multifunction printer/copier/scanner and fax |

TERMS OF REFERENCE

Proposed Quotation, inclusive of GST and other applicable charges, must include the following:

1. Provide warranty of the products;
2. Delivery fee;
3. Monthly rental payment for Three (3) months shall start upon delivery of the above goods; and
4. Mode of payment

For further inquiries, please contact the Philippine Consulate General in Sydney at sydney.pcg@dfa.gov.ph
The quotation may be submitted through email or delivered to the address below:

To: Bids and Awards Committee Secretariat
Philippine Consulate General
Philippine Centre, Level 1
27-33 Wentworth Avenue, Sydney NSW 2000

The Philippine Consulate reserves the right to accept or reject any quotations, to waive any minor defects therein, to annul the bidding process, to reject all quotations at any time prior to contract award, without incurring any liability to the affected suppliers(s)/contractor(s).

The Philippine Consulate assumes no responsibility whatsoever to compensate or indemnify Bidders for any expenses incurred in the preparation of their Quotation/Bid.

22 August 2022, Sydney